

Advertisement for the different posts under Programme Management Unit (PMU), Health & Family Welfare Department, Odisha.

WALK-IN-INTERVIEW

Date:21.05.2016

Venue: Conference hall of Health & F.W. Department.

Time:11.00 A.M.

Sl. No.	Name of the post	Number of posts	Remuneration per month	Age as on 01.01.2016	Qualification
1	2	3	4	5	6
01	Sr. Manager (HR)	1	Rs.50,000/-	Up to 50 Yrs.	MBA with Human Resource Management as the specialisation or its equivalent with job experience of 5-7 years in managing Human Resources in Health sector organisation. He/She must be well conversant with M.S. office & Internet.
02	HR Manager (Nursing & Pharmacists)	1	Rs.40,000/-	Up to 40 Yrs.	MBA with Human Resource Management as the specialisation or its equivalent with job experience of 3-5 years in managing Human Resources in Health sector organisation. He/She must be well conversant with M.S. Office & Internet.
03	HR Manager (Doctors Periphery, Medical Edn. & Trg.)	1	Rs.40,000/-	Up to 40 Yrs.	MBA with Human Resource Management as the specialisation or its equivalent with job experience of 3-5 years in managing Human Resources in Health sector organisation. He/She must be well conversant with M.S. Office & Internet.
04	Data Manager	1	Rs.20,000/-	Up to 35 Yrs.	Master degree in any discipline (Preferably statistics) with Diploma in Computer application with job experience of 3-5 years relating to programme management in the reputed Institution/ Govt. setting is desirable. He/She must be well conversant with M.S. Office & Internet.

20/5

The interested candidates may appear for walk in interview with all their original certificates / mark sheets / experience certificates with a set of self attested photo copies of certificates and a recent passport size photograph along with the updated Bio-data in application form given below. No TA/DA will be paid for attending interview. The candidates not fulfilling eligibility criteria will not be allowed to attend the interview.

Signature.....

**Application for walk-in-interview for different posts under Programme Management Unit,
Health & F.W Dept. Odisha**

Advertisement No			Affix Photograph
Name of the Post			
1. Applicant Name (Block Letter)			
2. Fathers Name			
3. Date of Birth		Gender	
4. Age as on (1.1.2015)			
5. Category (Gen/ SC/ST/ SEBC/ PH)			
6. Address for communication			
7. Permanent Address			
8. Mobile No.		Telephone Number with STD code	
9. Email Address			
10. Language Spoken / written			
11. Professional Qualification			
Sl No	Exam Passed	Name of Board / University	Year of passing

[Handwritten Signature]

12. Employment Record			
Years of experience in Govt. Health Sector :-			

Name of the Employer	Post Held	From Date	To Date	Total	
				Years	Month

Declaration : I do hereby declare that the information furnished above are true to the best of my knowledge and belief .

Date :

Place

Full Signature of the applicant

List of enclosures (s)

Note: The following documents are to be enclosed along with the application

- Two copies of recent passport size colour self attested photograph. One copy of self attested photograph will however to affixed at the position in the application form.
- Self attested photocopies of documents in support of age , qualification, experience etc.
- Self attested photocopy of Identify Proof (Voter ID Card / PAN Card / Driving License/ Adhar card / Passport)

General Information & Instructions :-

1. The candidate who fulfills the requirements may attend the Walk-in-interview along with an application in the prescribed format , along with Original documents and self attested photocopies of certificates of qualifications, experience, mark sheet, birth certificates, and caste certificates, passport size photographs
2. Applicants appearing with incomplete documents will not be entertained for the interview/test
3. The competent authority reserves the right to postpone/cancel the recruitment exercise at any stage.
4. In case of large number of candidates reporting for interview, the appropriate authority reserves the right to shortlist candidates by adopting appropriate criteria and the interview may also be held the next day.
5. No TA/DA will be admissible for attending Walk-in-interview.
6. Canvassing in any form OR on behalf of a candidate will be a disqualification



**Government of Odisha
Health & Family Welfare Department**

ADVERTISEMENT FOR WALK-IN-INTERVIEW

Four temporary posts of Sr. Manager (1), H.R. Manager (2) and Data Manager (1) are to be filled up for the Programme Management Unit (P.M.U) of Health & Family Welfare Department on contractual basis for a period of one year through walk-in-interview on **21.05.2016 at 11.00 A.M.** The details of terms and conditions can be seen at official website of this Department i.e. www.odisha.gov.in/health-portal/index.html.

[Handwritten signature]
21/5/2016

Joint Secretary to Government

GOVERNMENT OF ODISHA
HEALTH & FAMILY WELFARE DEPARTMENT

No. Estt.-IA-05/2014(Pt.) 8200 /H, Dated: 27.04.2016

From Sri Surajit Das, OAS(S)
Joint Secretary to Government
To The Director,
Information & Public Relation Department.

Sub: Publication of Advertisement.

Sir,

I am directed to say that it has been decided for filling up of 04 (four) numbers of different posts through walk-in-interview for the Programme Management Unit of this Department on contractual basis for a period of one year. The details of the posts, qualification, application form etc. can be seen at Portal Website of this Department. The copies of the detail advertisement and abridged advertisement is attached herewith for publication.

You are, therefore, requested to kindly take steps to publish the abridged advertisement in two widely circulated English and Odiya daily for information of the aspirants.

An early action in this regard is solicited.

Yours faithfully,

[Signature]
27/4/2016
Joint Secretary to Government

Memo No 8201 /H,

Dated: 27.04.2016

Copy along with the copy of the detail advertisement forwarded to I.T. Portal group, Secretariat, Bhubaneswar with a request to display in the official website of Health & F. W. Department.

[Signature]
27/4/2016
Joint Secretary to Government

Memo No 8202 /H,

Dated: 27.04.2016

Copy along with the copy of the detail advertisement forwarded to the Chief Receptionist, Secretariat for information.

He/She is requested to allow the aspirants coming for the interview on the scheduled date and time.

[Signature]
27/4/2016
Joint Secretary to Government