

Terms of Reference



Position Title	:	Project Officer, Family Planning.
Location	:	Directorate of Family Welfare
Duty Station	:	Bhubaneswar
Contract Duration	:	Upto December 2017
Reporting	:	Director, Family Welfare

A. Background

The Health and Family Welfare Department, Government of Odisha has been according high priority to family planning program in the state which has achieved positive results. NFHS-4 findings of Odisha reflects improvement in key family planning indicators such as spacing methods, information about side effects and so on. As per NFHS-4 data, women accepting oral contraceptive pills has increased from 7 percent to 12 percent; IUCD from 0.5 percent to 1.1 percent over a decade. Most importantly the quality of information on family planning has improved by three fold (22 percent to 62 percent) where acceptors were informed about side effects of contraceptives.

Although, state has reached the replacement level of fertility, 18 out of 30 districts have a TFR of above 2.1. There is only marginal increase in modern contraceptive prevalence rate from 44.7 percent (NFHS-3) to 45.4 percent (NFHS-4). The unmet for the family planning of the state stands at 13.6 with wide inter district variation ranging from 4.8 percent of Jharsuguda to 26.6 percent in Keonjhar district (NFHS-4), indicating wide geographical variation in access and availability of family planning services.

However, in order to reduce the unmet need for family planning services, the Government of India has decided to expand the basket of choices by introducing new contraceptives including injectable through the public health system. In alignment with national programs, the Department of Health and Family Welfare, Government of Odisha has been undertaking various activities for smooth roll out of the new contraceptive program in the state.

A dedicated State Family Welfare Cell under administrative control of DFW (O) and supported by UNFPA has been established at the Directorate of Family Welfare for providing technical assistance for strengthening planning and quality assurance in family planning services; (facilitate compliance to the Hon'ble Supreme Court Directives) working out operational mechanisms to promote informed choices including reproductive rights and strengthen logistics management information system for contraceptive commodity security. Further, SFW Cell will continue providing technical assistance in effective roll out of new contraceptive methods in the state as per the Govt. of India guidelines.

B. Purpose of the assignment

The assignment primarily entails providing technical support in effective roll out of new contraceptive methods in the state which includes ensuring training programs undertaken in coordination with state and district level trainers, ensuring the quality of district and sub district level training programs, development of training and resource materials and ensuring contraceptive commodity availability at designated health facilities in coordination Project Officer- Logistics. In addition, the position holder will be responsible for supporting implementation of larger family planning program with focus on strengthening FDS services, improving quality of family planning services, ensuring compliance to Supreme Court guidelines and enhanced male engagement in family planning programs.

The position holder will work in close coordination with the Directorate of Family Welfare, NHM, SIHFW and UNFPA.

C. Job Description/Responsibilities

- i. Support Directorate of Family Welfare in effective planning and implementation of new contraceptives program in the state.
- ii. Facilitate in developing state and district action plans including training in coordination with NHM, SIHFW and DFW for effective roll out of newer contraceptives
- iii. Ensure smooth implementation of training action plans at state, district and sub district levels.
- iv. Facilitate in assessing the quality of training on newer contraceptives
- v. Facilitate training programs at district levels and provide hand holding support to district level trainers.
- vi. In coordination with Project Officer- Logistics, ensure availability of new contraceptives at designated public health facilities
- vii. Ensure smooth implementation of activities planned under the Work Plan supported by UNFPA.
- viii. Ensure enhanced male engagement in family planning program of the state.
- ix. Undertake regular field visits to districts and coordinate with district level health officials, and service providers to improve quality of family planning services and ensure compliance to Supreme Court guidelines on quality of FP services.
- x. Extend support to larger family planning program in any issue or problems as and when assigned by DFW(O).

D. Deliverables:

- i. District action plans on roll out of newer contraceptives.
- ii. Periodical report on status of roll out of newer contraceptives
- iii. Periodical state level report prepared in coordination with districts on compliance to adherence of Supreme Court guidelines on quality of FP services

E. Qualification, experience and skills required

- i. MBBS or Masters in Public Health.

- ii. Post Graduate Degree or Diploma in Public Health / Community Medicine is desirable.
- iii. Technical knowledge and field experience in public health programs particularly FP/ Reproductive Health (RH)/ Maternal Health (MH) in India.
- iv. Experience in the field of reproductive health / maternal health / family planning programmes, with experience of programme planning, implementation and monitoring for minimum 2 years for MBBS candidates and 5 years for non-MBBS candidates.
- v. Experience of working with government health system at state level will be preferred.

F. Functional Competency

- i. Advocacy, planning, conceptualization, coordination and analytical skills.
- ii. Good negotiation and facilitation skills, as well as ability to work collaboratively in diverse settings.
- iii. Proficiency in MS office- word, excel, power point and internet usage.
- iv. Good reporting and documentation skills in English.

G. Terms & Conditions

- i. Quarterly work plan will be developed and submitted to DFW for approval.
- ii. In case Project Officer fails to achieve performance parameter for two consecutive quarters, this will be reflected in the annual performance appraisal.
- iii. This is a full time assignment. Selected candidates cannot undertake, attend or participate in any activity other than agreed under family planning work plan during working days without prior approval. This includes any external consultancy with financial implication.

H. Remuneration

- The consolidated remuneration will be between Rs. 60, 000 to Rs.65,000 per month based on salary history and experience.

I. Age limit

- The candidate should be less than 65 years of age.

J. How to Apply

Candidates with required eligibility criteria will send their updated resume along with a statement of suitability (not more than 500 words) to the following email IDs - abha.mohanty76@gmail.com and familywelfarecell.orissa@gmail.com on or before 05.00 P.M of 27/05/2017. No other means of submission of application except through email will be entertained. For details please visit website: [www. odishahealth.gov.in](http://www.odishahealth.gov.in) / www.devnetjobsindia.org .

Only shortlisted candidates will be contacted.