

DIRECTORATE OF HEALTH SERVICES, ORISSA
NATIONAL VECTOR BORNE DISEASE CONTROL PROGRAMME
Department of Health & Family Welfare. Goct. Of Odisha
Behind Capital Hospital,Unit- VI,Bhubaneswar - 751001

Letter No.999/NVBDCP/Procurement

Dated 31/8/2010

**SHORT TENDER FOR THE PRINTING OF TRAINING MODULE & FLEX CHART
FOR MALARIA UNDER NVBDCP ON RATE CONTRACT BASIS**

Bid Reference No. – 05 / NVBDCP/2010-11 TRAINING MODULE & FLEX CHART

The Director of Health Services, Orissa, Bhubaneswar invites tenders in sealed cover from the reputed printing press having valid registration certificate for supply of printing materials and flex chart for a period of one year from the date of approval of tender on rate contract basis.

A complete set of the tender documents containing the details of the terms & condition may be obtained from the office of the undersigned during the Office hours (from 11 AM to 4 PM) as per the details given below on submission of a written application and on payment of a non-refundable fees as specified below either in person or by post. All payments will be made only in shape of a Bank Draft from a Scheduled Bank in favour of the Joint Director of Health Services(Mal), Odisha, Bhubaneswar payable at Bhubaneswar.

The details are given below:

- | | | |
|----|--|--------------------------------------|
| a) | Cost of Tender Document: | -Rs. 200/- (Rupees Two Hundred Only) |
| b) | Postal charges where Tender Documents wanted by post:- | Rs. 100.00 (Extra) |
| c) | Date of commencement of sale of Tender Documents | 04.09.2010 :- (11 A.M to 4 P.M) |
| d) | Last date & time for sale of Tender documents | 13.09.2010-upto2 PM |
| e) | Last date & time for receipt of Tender Documents | 13.09.2010-upto4PM |
| f) | Date & time of opening of the Tender Documents | 13.09.2010-at4:30PM |
| g) | Address for communication, Place of sale & opening of Tender Documents | |

**NATIONAL VECTOR BORNE DISEASE CONTROL
PROGRAMME,**

Department of Health Family Welfare.
Govt. of Odisha, Behind Capital Hospital,
Unit- VI, Bhubaneswar - 751001
Tel / Fax – 0674 – 2390577
Email – nvbdcporissa@gmail.com

The Bidders may also download the Tender Documents directly from the Govt. WEBSITE available at <http://orissa.gov.in/portal/viewdetailstender.asp>. The Tender cost fee of Rs.200/- (Non-refundable) by way of separate Demand Draft drawn in favour Joint Director of Health Services(Mal), Odisha, Bhubaneswar should be enclosed along-with the Bid. The Bidders should specifically super-scribe, “**DOWNLOADED FROM THE WEBSITE**” on the top left corner of the outer envelope containing the Bid. The Tender cost fee and the EMD amount should be submitted separately in two separate demand drafts. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the office notice board before last date of sale of tender document and the DHS(O) shall have no responsibility for any delay / omission on part of the bidder.

The authority reserves the right to accept / reject any part thereof or all the bids & without assigning any reason thereof.

Sd/-

Director of Health Services, (O)

Memo No.1000 Dated 31/8/2010

Copy forwarded to the Director, Information & Public Relations, Orissa, Bhubaneswar for information and necessary action.

He is requested to please make necessary arrangements for publication of the tender Call Notice by dt. 04.09.2010 in one widely circulated English dailies & two Oriya dailies preferably “The Times of India” / “The Indian Express” & “The Samaj” / “Sambad”/ “Dharitri” for wide publication & immediately under intimation to this Directorate. Complementary copies of the News Papers in which the Tender Call Notice are published may please be made available to this Directorate within 3 (three) days time from the date of publication as the same will be required at the time of finalizing the tender.

Director of Health Services, (O)

Memo No.1001 Dated 31/8/2010

Copy forwarded to System Analyst, (NRHM), Health & F.W. Department, Govt. of Orissa, Bhubaneswar for information. He is requested to take necessary steps for publishing the Tender call notice and the tender terms and conditions in the Orissa Govt. Website before 04.09.2010 under intimation to the Joint Director of Health Services(Mal), Odisha, Bhubaneswar. A soft copy of the Tender advertisement and tender terms and conditions is attached herewith for needful.

Director of Health Services, (O)

Memo No.1002 Dated 31/8/2010

Copy forwarded to the F.A. – cum - Addl. Secretary to Govt., Health & F.W. Department for information & necessary action with reference to Govt.

Director of Health Services, (O)

Copy to all Notice Boards.

***TERMS & CONDITIONS FOR THE PRINTING OF TRAINING
MODULE & FLEX CHART FOR MALARIA CONTROL FOR
2010 - 2011***

DIRECTOR OF HEALTH SERVICES ; ORISSA
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

Bid Reference No. -05/ NVBDCP / 2010 ó 2011 Training Module & Flex Chart

**SHORT TENDER DOCUMENT FOR PRINTING OF TRAINING MODULE & FLEX
CHART FOR MALARIA ON RATE CONTRACT BASIS FOR A PERIOD OF ONE YEAR
FROM THE DATE OF PUBLICATION OF APPROVED LIST**

DATE OF COMMENCEMENT OF SALE OF THE BID DOCUMENT : 04. 09.2010
from 11 A.M to 4 P.M

LAST DATE & TIME FOR SALE OF BID DOCUMENTS : 13.09.2010 up to 2 P.M

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 13.09.2010 up to 4.00 P.M

DATE & TIME OF OPENING OF SHORT TENDER/QUOTATION : 13.09.2010at 4.30 PM
(BID OPENING)

PLACE OF OPENING OF BID DOCUMENTS : NVBDCP Conference Hall
AND : Joint. Director, (MALARIA)
The Office of NVBDCP, Behind Capital
Hospital Old NRHM Building, Unit VI

ADDRESS FOR COMMUNICATION : Bhubaneswar, ORISSA - 751 001
AND : Tel / Fax: 0674 ó 2390577
RECEIPT OF BID DOCUMENTS : Email: nvbdcporissa@gmail.com
AND
PLACE OF DELIVERY

**OFFICE OF THE DIRECTOR OF HEALTH SERVICES, ORISSA,
BHUBANESWAR 6751001**

SALE OF TENDER / BID DOCUMENT

A complete set of bidding documents may be purchased by prospective bidders on payment of a non-refundable fee as indicated below in the form of a Demand Draft in favour of Joint. Director, (MAL), payable at Bhubaneswar from any Nationalized /Scheduled Bank at the office of the Joint. Director Health Services , (MALARIA), The Office of NVBDCP, Behind Capital Hospital, Old NRHM Building, Unit VI, Bhubaneswar ó 1, Orissa during office hours from 11 A.M. to 4 P.M. on all working days as mentioned in the tender document either in person or by post.

The Bidders may download the Tender Documents available directly from the WEBSITE at www.orissa.gov.in/health_portal/tenders. The Tender cost fee of Rs.200/-(Two Hundred only) plus VAT @4% (Non-refundable) by way of separate Demand Draft drawn in favour Joint. Director Health Services, (MALARIA) payable at Bhubaneswar should be enclosed along-with the Technical Bid. The Bidders should specifically super scribe, **“DOWNLOADED FROM THE WEBSITE”** on the top left corner of the outer envelope containing Technical Bid and Price Bid separately. The Tender cost fee and the EMD amount should be submitted separately in separate demand drafts. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website or the office notice board before last date of purchase of tender document and the DHS (O) shall have no responsibility for any delay / omission on part of the bidder.

- | | | |
|----|---------------------------|--|
| a) | Price of bidding document | Rs.200.00 plus VAT @4%
(Non-refundable) |
| b) | Postal charges, inland: | Rs. 100.00 ó (Extra) |

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website. (TENDER DOCUMENTS IN PDF (UN EDITABLE) CAN BE UPLODAED IN OUR WEBSITE.

**SHORT TENDER DOCUMENT FOR PRINTING OF TRAINING MODULE & FLEX
CHART FOR MALARIA ON RATE CONTRACT BASIS FOR A PERIOD OF ONE YEAR
FROM THE DATE OF PUBLICATION OF APPROVED LIST**

(Bid Reference No. 05/NVBDCP / 2010– 2011) Training Module & Flex Chart

Sealed tenders will be received by Date 13th Sept 2010 up to 4.00 PM by the **Jt. Director of Health Services**, Orissa in the office of NVBDCP , Behind Capital Hospital, Old NRHM Building, Unit VI, Bhubaneswar-751001, Orissa **FOR PRINTING OF TRAINING MODULE & FLEX CHART FOR MALARIA CONTROL**. Any tender received after the due date & time will be rejected / returned unopened to the sender. **The tenders will be received through Regd. Post / Courier services / Speed Post only.**

TERMS AND CONDITIONS:

A. Documents to be submitted alongwith the price quote in a single sealed envelope:-

1. Earnest Money Deposit (EMD) of Rs.5,000/- in favour of Jt. Director of Health Services(Malaria),Orissa.
2. Original money receipt with tender book or if downloaded an additional Bank Draft of Rs.200/- + VAT @ 4% in favour of Jt. Director of Health Services (Malaria), Orissa.
3. Self Attested Photo copy of Permanent Registration Certificate with Director of Industries.
4. The Original Tender Book with Conditions and the schedules signed by the tenderer at the bottom of each page with his Office seal duly affixed
5. VAT clearance certificate up to 31.03.2011 (wherever applicable).
6. Details like name, address, telephone no. Fax e-mail id of the bidder (**Annexure - V**).

B. (BID DOCUMENT)

- 1 The tender format (Price Schedule) in duplicate in the prescribed form (as per **Annexure – IV**). Hard copy must be submitted in single sealed cover. The rate should be quoted for each piece both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.
- 2 The Cover will be opened at the office of NVBDCP, behind Capital Hospital, Unit-VI, Bhubaneswar-751001 by the Director of Health Services, Orissa, Bhubaneswar at **4.30**

P.M on 14th Sept -2010 in the presence of the qualified tenderers or their authorized representatives.

C. Technical Specification:

1. The quoted product/ item should be of quality and as per the specification enclosed at Annexure ó I.(Health Worker Training Module),Annexure-II(Training Module of Severe & Complicated Malaria) Annexure-III (Flex Chart with Hanger on Malaria Control Programme) Print ready copy shall be made available at NVBDCP Office for verification by prospective bidder.

D. Earnest Money Deposit:

1. The tender should be accompanied with Earnest Money Deposit (EMD) amounting Rs.5,000/- in shape of Bank Draft from any Nationalized / Scheduled Bank in favour of Jt. Director of Health Services(Malaria),Orissa failing which tender will be rejected. The EMD will be deposited in the revolving fund of Jt. Director of Health Services (Malaria), Orissa.
2. The EMD of the unsuccessful bidders will be returned back after placement of purchase order & in case of successful tenderer, it will be returned after submission of security deposit. EMD of successful tenderers will be forfeited, if he / they does/do not accept the purchase order and will not submit the performance security.

E. Delivery of Training Module & Flex Chart

1. Delivery of Training Module & Flex Chart of each item should be completed within 7 days from the date of issue of purchase order failing which liquidated damage @ 0.5% per week shall be deducted from final payment, for each week of delay beyond the delivery period up to maximum of 2 %.

F. Payment:

1. 100% payment shall be made only after submission of stock entry certificate(s) duly certified by the concerned consignee.

G. Place of delivery

The place of delivery of printed booklet/ material shall be delivered at The Office of NVBDCP, Behind Capital Hospital, Old NRHM Building, Unit VI, Bhubaneswar, ORISSA - 751 001

H. CONDITIONS APPLICABLE TO LOCAL S.S.I. UNITS OF ORISSA :

The SSI Units of the State of Orissa can participate in the tenders provided they produce the following documents:

1. P.M.T Certificate from the Director of Industries, Orissa or General Manager District Industries Centre that it is a SSI Units of the State of Orissa, provided that SSI units has not been derecognized by the Govt. for that specified period.
2. Local Small Scale Industrial units and Khadi & Village industrial units including handloom and handicrafts will enjoy a price preference of 5% over local medium and large industries and industries outside the State.
3. Any local small-scale industrial unit having ISO or ISI Certification for its product will get an additional price preference of 3%
4. The supplies will be delivered by the approved Small Scale Industrial units at the destination points.

Technical Specification for Health Worker Training Module

1. Specification of the paper : Front page - 220 GSM (Art Board)
Inner page ó 130 GSM Art paper
2. Quantity : 15,000 Nos.
3. Size of the book : ¼ demy size (21 CM X 27.5CM)
4. Specification for printing & binding
 - i. Inner and cover page : Total 112 pages multicolor
(108 Inner Pages + 4 Cover Pages)
 - ii. Front page : with Lamination
 - iii. Binding Specification : Side Stitching (Juice Stitching)
with Cover Pasting

Specification for Training Module for Management of Severe and Complicated Malaria

1. Size of the book : ¼ demy (21 cm X 27.5 cm)
2. Quantity : 8000 copies
3. Specification of the paper : Inner Paper(130 GSM Art Paper)
220 GSM (Art Board)
4. Colour of the Cover & Inner : Multicolor
5. Pages : 36 pages with cover 4 pages
6. Cover : Laminated
7. Binding Specification : Centre stitching with Cover

Technical Specification for Flex Chart with Hanger on Malaria Control Programme

- | | | |
|------------------------------|---|--|
| 1. Size of the Flex | : | 4øX 3ø |
| 2. Quantity of Flex | : | 1000 pcs |
| 3. Specification of the Flex | : | 300 GSM Flex |
| 4. Colour of the Flex | : | Multicolor |
| 5. Printing | : | Flex print |
| 6. Febrication | : | 2 nos. plastic pipe on top & bottom
for hanging with hanging facility |

Total requirement:

- Flex Chart (4øX 3ø) - 1,000 pcs

ANNEXURE-IV

MODEL TENDER FORMAT (PRICE SCHEDULE)			
PRINTING OF TRAINING MODULE & FLEX CHART FOR MALARIA	Price per book which includes excise duty , packing , forwarding / transportation & excludes VAT/sales tax & entry tax	Total Cost.	Remarks
	Rate for each book (Actual)		
1	2	3	4
1. Health Worker Training Module			
2. Training Module of Severe & Complicated Malaria			
3. Flex Chart with Hanger on Malaria Control for 1 piece as per tender specification (per piece 4øX3ø)			

Signature of the Bidder :

Name :

Address :

ANNEXURE – V

DETAILS OF PRINTING PRESS UNIT / LOCAL CONTACT PERSON

	Printing press	Local Contact Person / Branch Office Liaisoning Agent / if any
Name & Full Address :		
Phone Nos. :		
Fax :		
E ó Mail Id :		
Date of Inception :		
Registration No. & Date :		
Issued by :		
Valid up to :		

Signature of the Tenderer:

Date:

Official Seal:

Date:

Official Seal:

***TERMS & CONDITIONS FOR THE PRINTING OF TRAINING
MODULE & FLEX CHART FOR MALARIA CONTROL FOR
2010 - 2011***

DIRECTOR OF HEALTH SERVICES ; ORISSA
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

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E. Delivery of Training Module & Flex Chart

1. Delivery of Training Module & Flex Chart of each item should be completed within 7 days from the date of issue of purchase order failing which liquidated damage @ 0.5% per week shall be deducted from final payment, for each week of delay beyond the delivery period up to maximum of 2 %.

F. Payment:

1. 100% payment shall be made only after submission of stock entry certificate(s) duly certified by the concerned consignee.

G. Place of delivery

The place of delivery of printed booklet/ material shall be delivered at The Office of NVBDCP, Behind Capital Hospital, Old NRHM Building, Unit VI, Bhubaneswar, ORISSA - 751 001

H. CONDITIONS APPLICABLE TO LOCAL S.S.I. UNITS OF ORISSA :

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3. Any local small-scale industrial unit having ISO or ISI Certification for its product will get an additional price preference of 3%
4. The supplies will be delivered by the approved Small Scale Industrial units at the destination points.

Technical Specification for Health Worker Training Module

1. Specification of the paper : Front page - 220 GSM (Art Board)
Inner page – 130 GSM Art paper
2. Quantity : 15,000 Nos.
3. Size of the book : ¼ demy size (21 CM X 27.5CM)
4. Specification for printing & binding
 - i. Inner and cover page : Total 112 pages multicolor
(108 Inner Pages + 4 Cover Pages)
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with Cover Pasting

Specification for Training Module for Management of Severe and Complicated Malaria

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220 GSM (Art Board)
4. Colour of the Cover & Inner : Multicolor
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6. Cover : Laminated
7. Binding Specification : Centre stitching with Cover

Technical Specification for Flex Chart with Hanger on Malaria Control Programme

- | | | |
|------------------------------|---|--|
| 1. Size of the Flex | : | 4' X 3' |
| 2. Quantity of Flex | : | 1000 pcs |
| 3. Specification of the Flex | : | 300 GSM Flex |
| 4. Colour of the Flex | : | Multicolor |
| 5. Printing | : | Flex print |
| 6. Febrication | : | 2 nos. plastic pipe on top & bottom
for hanging with hanging facility |

Total requirement:

- Flex Chart (4' X 3') - 1,000 pcs

ANNEXURE-IV

MODEL TENDER FORMAT (PRICE SCHEDULE)			
PRINTING OF TRAINING MODULE & FLEX CHART FOR MALARIA	Price per book which includes excise duty , packing , forwarding / transportation & excludes VAT/sales tax & entry tax	Total Cost.	Remarks
	Rate for each book (Actual)		
1	2	3	4
1. Health Worker Training Module			
2. Training Module of Severe & Complicated Malaria			
3. Flex Chart with Hanger on Malaria Control for 1 piece as per tender specification (per piece 4'X3')			

Signature of the Bidder :

Name :

Address :

ANNEXURE – V

DETAILS OF PRINTING PRESS UNIT / LOCAL CONTACT PERSON

	Printing press	Local Contact Person / Branch Office Liaisoning Agent / if any
Name & Full Address :		
Phone Nos. :		
Fax :		
E – Mail Id :		
Date of Inception :		
Registration No. & Date :		
Issued by :		
Valid up to :		

Signature of the Tenderer:

Date:

Official Seal:

Date:

Official Seal: