



GOVERNMENT OF ODISHA  
HEALTH AND FAMILY WELFARE DEPARTMENT

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No. 13775 /H, dated 8<sup>th</sup> May, 2021

From

Shri P.K.Mohapatra, IAS  
Additional Chief Secretary to Government

To

All the Collectors & District Magistrate  
The Commissioner, Municipal Corporations  
Bhubaneswar, Cuttack, Berhampur, Sambalpur and Rourkela  
All the CDM & PHOs

**Sub: COVID-19 Vaccination of 18 to 44 years age group in the State – Reg.**

**Madam/Sir,**

I am to say that State has started the process of procurement of COVID-19 vaccine for vaccination of 18 to 44 year age group from State's own fund. Presently, as the Manufacturers are able to supply low quantity of vaccines, we are starting 18 to 44 year age group vaccination only in five Municipal Corporations of the State, where the positivity rate of COVID-19 infection is very high. However, as the vaccine supply improves, other districts will be covered under this programme.

Once your district / Municipal Corporation receives this earmarked vaccine supply for 18 to 44 year age group, the same can be used in Govt. Vaccination Centres for vaccinating these age group. The vaccination sessions shall be planned for 18 to 44 years from 8.00 AM to 01.00 PM and for 45 years & above from 03.00 PM to 06.00 PM. The vaccine stock (Central supply & State supply) and it's utilization must be segregated and properly recorded on daily basis at all Cold Chain points / District level.

Further, State Government has also approved to set up Govt. sponsored vaccination centres in Private Hospitals. The Private Hospitals shall be used as an extension of Government CVC for vaccination of 18 - 44 years age group only. Vaccine shall be supplied to Private Hospitals free of cost and they shall be allowed to collect up to Rs. 100 per dose from vaccinees as service charge. The beneficiaries preferring to be vaccinated at these Govt. CVCs in Private Hospital premises will be getting the vaccine free of cost and they only have to pay the service charge to the Private Hospital.

In this context, I am enclosing a Guidance Note for establishment of Govt. CVC at private Hospital, which shall be followed meticulously at your level.

Yours faithfully,

  
08/05/2021  
Additional Chief Secretary to Government

Memo No 13776/H, Date 08.05.2021  
Copy submitted to the Mission Director, NHM, Odisha for kind information.

*[Signature]*  
08/05/2021  
Deputy Secretary to Government

Memo No 13777/H, Date 08.05.2021  
Copy submitted to the Director, FW, Odisha for information & necessary action.

*[Signature]*  
08/05/2021  
Deputy Secretary to Government

Memo No 13778/H, Date 08.05.2021  
Copy submitted to the ADUPHO, Bhubaneswar for information & necessary action.

*[Signature]*  
08/05/2021  
Deputy Secretary to Government

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## Guidance Note for vaccination of 18 to 44 age group in Private Hospital under State Govt. vaccine procurement

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1. The COVID-19 vaccination for 18-44 years can be expanded in Private Health facilities as an extension of Govt. Vaccination Center with due approval of District Task Force Committee.
2. The Hospitals should have the **eligibility criteria** required for declaration as CVC.
3. Registration of all hospitals in the CoWIN Portal is mandatory and they have to be registered as **Govt. COVID Vaccination Centre** through ADPHO (FW)/ADUPHO/ District admin as assigned.
4. **The name of the COVID Vaccination Centre should be given as "Govt. COVID Vaccination Centre in \_\_\_\_\_ Hospital"**
5. The session scheduling in CoWIN portal is to be done by the site manager of the CVC as per norm for 18-44 years. Proper orientation must be given to all site managers for advanced scheduling and daily reporting. Training is also to be given to vaccination team for vaccination and AEFI management/reporting.
6. IEC material i.e. Sun – boards on COVID-19 vaccination should be displayed at the entrance & also in the observation room. IEC Post card should be distributed to the 1<sup>st</sup> dose beneficiaries after vaccination & shall be requested to bring the same while coming for 2<sup>nd</sup> dose vaccination.
7. Undertaking is to be submitted by Private Hospitals, where Govt. CVC will be set up to the effect that, once they procure vaccines directly from the Manufacturer, State Govt. supply will be withdrawn immediately.

### UNDERTAKING

I, \_\_\_\_\_, Owner /Proprietor of \_\_\_\_\_ Hospital, District \_\_\_\_\_, do hereby undertake that I will immediately intimate the District Authority (CDM&PHO / ADUPHO) in advance regarding purchase of any COVID-19 vaccine so that supply of free vaccines from State Government will be stopped forthwith

Signature with seal

