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No. / Date 8349/Hdt. 19-03-2020

To

The President and Secretary of  
All Odisha Private Medical Establishment  
Forum (AOPMEF), Bhubaneswar

**Sub: COVID-19 Regulation and other measures.**

Sir,

In the wake of the prevailing COVID-19 situation and in order to strengthen the containment measures, I am to enclose herewith the guidelines to be followed by Private Health Care Facilities in the State. You are requested to communicate the guidelines to all Private Health Care Institutions in the State. As discussed in the meetings held on 08.03.2020 and 17.03.2020, you are requested to create Isolation Facilities and enhance critical care facilities in the Hospitals.

Yours faithfully,

Principal Secretary to Government

Memo No. 8350 /H

Dated- 19th march 2020

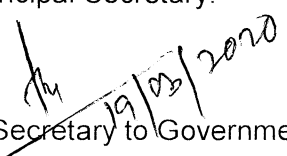
Copy along with the above Guidelines forwarded to the Director and Superintendents of KIIMS, Bhubaneswar / SUM Hospital, Bhubaneswar / Hi-Tech Medical College and Hospital, Bhubaneswar / Apollo Hospital, Bhubaneswar / AMRI Hospital, Bhubaneswar / Care Hospital, Bhubaneswar / Kalinga Hospital, Bhubaneswar / Hill side Nursing Home, Bhubaneswar / Indian Medical Association, Odisha / President, Sanjeebani Medicare, Bhubaneswar / Neelachal Hospital, Bhubaneswar / Blue Hill Hospital, Bhubaneswar / Sparse Hospital, Bhubaneswar / Jagannath Hospital, Bhubaneswar / Sun Shine Hospital, Bhubaneswar / Ashwini Hospital, Cuttack/ Sun Hospital, Cuttack for information and necessary action.

  
Deputy Secretary to Government

Memo No. 8351 /H

Dated- 19th March 2020

Copy forwarded to Senior Private Secretary to the Principal Secretary to Government, Health and Family Welfare Department for kind information of the Principal Secretary.

  
Deputy Secretary to Government

Memo No. 8371 /H

Dated- 19th march 2020


Copy forwarded to the DMET, Odisha / All Collectors & District Magistrates for information and necessary action.

  
Deputy Secretary to Government

## **Guidelines for Private Health Care Facilities**

- Strict compliance with the COVID19 Regulations issued by the Department ( attached).
- A COVID counter must be opened with proper signage and separate entrance.
- Central registration is to be suspended for the time being and manual registration to be taken up in each OPD to avoid large gathering at Central Registration Counter.
- Have a screening station at the healthcare facility near the entrance to screen the persons with history of travel to the affected countries/ areas within preceding 14 days or any history of contacts with confirmed COVID19 case during 14 days. Asymptomatic patients will be advised for quarantine. Separate waiting area and triage area must be designated. The patients will be admitted to isolation ward or ICUs depending on the severity of the cases.
- Un-necessary admission is to be avoided.
- The elective surgery may be deferred and emergency treatment should continue in the hospital.
- Entry of visitors to the hospitals should be regulated to avoid overcrowding.
- In indoor, one attendant is to be allowed for serious patient and no attendant to be allowed inside the ward for ambulatory patient.
- In OPD the medical officer should avoid advising frequent re-visit of the patients if not required.
- Display of advisories for public in the premises of health facility.
- Conduct training and orientation of health staffs and other on COVID-19 management.
- Effective infection control measures should be put in place.
- Ensure having hand wash facility with soap and running water/ alcohol based (>70% alcohol) hand rub for the use of healthcare workers, patients and visitors.

- Details of the contacts, suspected case and confirmed case including the travel history must be recorded in detail and be informed to the district and the State Surveillance Unit.
- Staff should be sensitized for standard precaution and appropriate use of appropriate Personal Protective Equipment (PPE).
- Provide medical mask to all patients presenting flu-like symptoms.
- Perform regular environment cleaning and disinfection with 1% hypochlorite solution for mopping the floors and 0.5% for cleaning the furniture surfaces.
- Maintain good ventilation within OPDs/ IPDs and Emergency care wards.
- No patient will be refused for examination and treatment.
- Any other steps are to be adopted by Hospital Administration depending on local situation to ensure social distancing and good care in hospitals.

 19/3/2020

Principal Secretary to Government  
H & FW Department.

**Extract of the Odisha COVID19 Regulations.**

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**Duties and Responsibilities of the Hospitals:-**

- i.** All hospitals (government & private) shall have separate and distinct COVID-19 corners for screening of suspected cases of COVID-19.
- ii.** All hospitals (government & private) during screening of such cases shall record the history of travel of the person to any country, state or area where COVID-19 has been reported. In addition, the history of contacts of the suspected or confirmed case of COVID-19 is also required to be recorded.
- iii.** In case the person has any history of travel abroad in last 14 days and he/ she is asymptomatic, he / she must be advised to remain in home quarantine for 14 days from the day of exposure. He / she must abide by the Home Quarantine Guidelines issued by Ministry of Health & Family Welfare, Government of India & the State Government meticulously. All those such persons may be clearly told that who do not observe the Home Quarantine Guidelines shall be forcibly quarantined in the quarantine facilities set up by Government. Further, they may also be prosecuted under the provisions of Indian Penal Code & Code of Criminal Procedure.
- iv.** Person with travel history and symptoms as per case definition of COVID-19, must be isolated in a hospital as per protocol and he/ she will be tested for COVID-19 as per protocol. The close relatives such as family members shall also either home quarantined or isolated in a health facility based on risk assessment. If any of them develop symptoms, their samples shall also be taken for testing by the hospital.
- v.** Information of all such cases must be given to State Integrated Disease Surveillance Unit (for symptomatic cases) and on 104 Toll Free Number (for asymptomatic cases) immediately.
- vi.** No person other than the Medical Superintendent or person duly authorized by him shall speak to the media regarding persons who are under treatment and isolation. Under no circumstances the name, exact address and telephone number of the persons shall be disclosed.

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