



GOVERNMENT OF ODISHA
HEALTH & FAMILY WELFARE DEPARTMENT

File No. HFW-MSIII-MSNG1M-0015-2021 19567 /H. Date- 13-07-2021
From,

Shri P.K. Mohapatra, IAS
Additional Chief Secretary to Government
Health & Family Welfare Department

To

All CDM&PHOs-cum-District Mission Directors

Sub: Deployment of Nursing Officers as Community Health Officer at SC level HWCs and Guideline on Certificate Programme in Community Health (CPCH) for Nursing Officers through ONMEB.

Madam/Sir,

As per Govt. of India mandate, 6794 Health & Wellness Centres (HWCs) are to be made operational in the State through strengthening 5400 Sub Centres (excluding Head quarter SC of PHC-HWCs), 1288 PHCs, 106 UPHCs by December 2022. Deployment of Community Health Officers (CHOs) preferably a Staff Nurse trained on Community Health at SC level HWCs is a mandatory criteria.

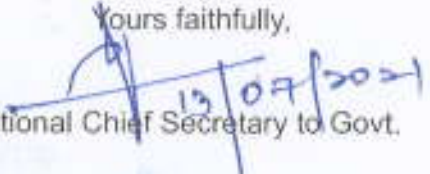
Hence, the Government in Health & Family Welfare Department after careful consideration have been pleased to approve in principle that after joining of Nursing Officers recently recruited by OSSSC shall be mandatorily trained on CPCH and posted in Sub Centre level HWC as CHO for a minimum period of 5 years as 1st posting after successful completion of the CPCH training, in view of fulfilling Government of India Conditionality. However as per the CPCH training schedule, required number of candidates shall be selected in batches at the district level chronologically from the merit list of OSSSC. The district wise number of Nursing Officers required to be deployed for CPCH training and to be posted as CHO after training is attached at **Annexure-1**.

On verification at district level, if the candidate is a BSc Nursing/ Post Basic BSc Nursing and studied the integrated curriculum in the academic year 2019-20 onwards during final year, which includes the additional components of CPCH curriculum, may be directly deputed as CHO at designated SC-HWC.

The comprehensive Guideline on Certificate Programme in Community Health (CPCH) for Nursing Officers through ONMEB is attached at **Annexure-2**.

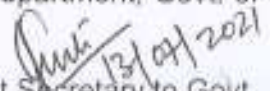
You are, therefore, instructed to ensure timely deployment of Nursing Officers for CPCH training in batches and posting them as CHOs after training for fulfilment of Government of India conditionalities for ensuring comprehensive primary healthcare services through operationalisation of Health & Wellness Centres.

Yours faithfully,


Additional Chief Secretary to Govt.

Memo No. 19568 Date. 13-07-2021

Copy forwarded to All Directors of H & FW Department, Govt. of Odisha for information and necessary action.


Joint Secretary to Govt.

Memo No. 19569 Date. 13-07-2021

Copy forwarded to All ADU&PHOs, Odisha for information and necessary action.


Joint Secretary to Govt.

Memo No. 19570 Date. 13-07-2021

Copy forwarded to All DPMs, NHM Odisha for information and necessary action.


Joint Secretary to Govt.

District & Year wise Requirement of CHOs

Sl No	District	Total number of Sub Centres eligible for HWCs	Requirement for the year 2020-21	Requirement for the year 2021-22	Requirement for 2022-23
1	Angul	135	46	46	43
5	Balangir	180	60	61	59
2	Baleshwar	204	68	69	67
3	Bargarh	157	53	53	51
4	Bhadrak	126	42	43	41
6	Boudh	55	18	19	18
7	Cuttack	273	91	93	89
8	Deogarh	34	11	12	11
9	Dhenkanal	130	44	44	42
10	Gajapati	115	39	39	37
11	Ganjam	367	123	123	121
12	Jagatsinpur	154	52	52	50
13	Jajpur	198	66	67	65
14	Jharsuguda	49	16	17	16
15	Kalahandi	197	66	67	64
16	Kandhamal	132	44	45	43
17	Kendrapara	181	61	61	59
18	Keonjhar	285	95	97	93
19	Khurda	152	51	51	50
20	Koraput	259	87	88	84
21	Malkangiri	131	44	44	43
22	Mayurbhanj	503	168	168	167
23	Nawarangpur	248	83	84	81
24	Nayagarh	128	43	43	42
25	Nuapada	78	26	26	26
26	Puri	194	65	66	63
27	Rayagada	197	66	67	64
28	Sambalpur	138	46	47	45

29	Sonepur	69	23	23	23
30	Sundargarh	331	111	111	109
	Total.	5400	1808	1826	1766

N.B : 3634 Staff Nurses are required to be deployed as CHO for the year 2021-22 to achieve the cumulative target upto 2021-22

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Guideline on Certificate Programme in Community Health (CPCH) for Nursing Officers, to be deployed as Community Health Officer at SC level HWCs

Background:

As per Govt. of India mandate, in total 6794 Health & Wellness Centres (HWCs) are to be made operational in the State through strengthening 5400 Sub Centres (excluding Head quarter SC of PHC-HWCs), 1288 PHCs, 106 UPHCs by December 2022. However, only 1637 HWCs (318 SC, 1229 PHCs, 90 UPHCs) are operational as on 31.03.2021 which is only 51% of the cumulative target up to 2020-21.

In order to achieve the target set by GoI, 5028 HWCs are to be operational by 2021-22 including pending target of 2020-21. State has saturated almost all PHCs/UPHCs as HWCs; hence now focus is on to strengthen SC as HWCs. As deployment of CHOs at SC level HWCs is a mandatory criteria, accordingly, decision has been taken to deploy newly recruited Nursing Officers as CHOs at SC level HWCs after completion of Certificate Course on Community Health to be conducted by ONMEB. To achieve the target of GoI for the year 2021-22, about 3634 Sub Centres are to be strengthened as HWCs along with 59 PHCs & 16 UPHCs which are yet to be converted as HWCs. Hence, 3634 Staff Nurses are required to be deployed to operationalise all these SCs as Health & Wellness Centres after completion of 4 months "Certificate Programme on Community Health" (CPCH).

Implementation Modalities:

- i. **Selection of Programme Study Centre:** 26 Govt Nursing institutions have been identified as Programme Study Centres (PSC) to conduct 4 months Certificate Programme in Community Health (CPCH) for Staff Nurses through ONMEB. List of district wise Nursing institutions and batch size is attached at **Annexure-A**.
- ii. **State / District Nodal Officer:**
 - Director Nursing has been designated as State Nodal Officer and AD, DMET may be designated as Joint Nodal Officer for CPCH.
 - ADPHO (FW) has been designated as the Nodal officer for CPCH course and to be responsible for administrative & programme related issues of the course. Principal of the Study Centre may be designated as Programme in-charge and to be responsible for the academic part of the training. Epidemiologist & DMRCH would assist the Nodal Officer & Programme In Charge for effective implementation of the course
- iii. **Batch Size:** 60 candidates per Programme Study Centre.
- iv. **Timeline for Starting of CPCH:** The course will be completed in 3 to 4 batches to saturate the requirement of State. The timeline for starting the courses will be communicated separately.
- v. **Academic Counsellor:** Doctors (Medicine, Surgery, OBG, Paediatrics, ENT, Ophthalmology, Dentistry, Public Health or Community Medicine), Nursing faculties, District Public Health Officials (DPM, DDM, DMRCH & others) may be selected as academic counsellor to conduct the training. From each district, at least 15 to 20 academic counsellors need to be identified. In the district having Medical College, the faculty of community Medicine, Nursing, OB&G, Paediatric should be included. The Principal in consultation with ADPHO (FW), DPHO, DPM and DMRCH will finalize the list of facilities (CHC, PHC, UPHC & SC) where students would go to the practical class. Field Instructor to

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be identified at each of these facilities who would be responsible for ensuring adequate exposure to practical sessions during their posting. (Medical Officer, Senior Nursing Officer, LHV). The selected Nursing faculty at the nursing institutions would be engaged in CPCH classes on a rotation basis, in a way which will not hamper the regular nursing classes. All faculty members will be oriented on CPCH course curriculum to ensure quality of teaching.

- vi. **Selection of the Candidate & deployment as CHO at SC-HWCs:** After joining of Nursing Officers recently recruited by OSSSC shall be mandatorily trained on CPCH and posted in Sub Centre level HWC as CHO for a minimum period of 5 years as 1st posting after successful completion of the CPCH training. However as per the CPCH training schedule, required number of candidates shall be selected in batches at the district level chronologically from the merit list of OSSSC. The district wise number of Nursing Officers required to be deployed for CPCH training and to be posted as CHO after training. On verification at district level, if the candidate is a BSc Nursing/ Post Basic BSc Nursing and studied the integrated curriculum in the academic year 2019-20 onwards during final year, which includes the additional components of CPCH curriculum, may be directly deputed as CHO at designated SC-HWC.
- vii. **Course Structure:** The IGNOU prescribed syllabus & course content modules for BPCCHN programme shall be utilised as study materials for CPCH course along with additional topics and resource materials as per State contest will also be communicated. The course would be for 546 hours, which would comprise of 126 hours of theory sessions, 120 hours of self study and 300 hours of and is targeted to be completed in 78 days. There is also a buffer 10 days for additional theory and practical sessions and 5 days for conducting examinations and 15 days for compilation & result declaration. Each theory session would comprise of 1 hour 30 minutes (45 minutes X2) and each practical sessions for 3 hours.

Theory session will be a facilitating sessions, group works, case studies and assignments using participatory approach. Practical sessions should be skill based to ensure the students receive adequate exposure to all the skills enlisted for each facility. The Hands on practical should be performed at bed side as well as laboratories of the teaching institutions. During practical duty, the facility in-charges will supervise the students.

- viii. **Examination:** The modalities for examination may be adopted as below:
- Theory paper-** 20 marks in the internal examination (by continuous evaluation during the study period/average of 3 unit tests) & 80 marks for objective type questions which will be done by OMR sheet evaluation, no negative marking.
 - Practical Paper-** Internal Practical exam total 40 marks which includes 10 marks for log book+30 marks for internal OSCE examination during training.
 - Annual practical exam total 60 marks; (case evaluation-20+OSCE spotting-20+viva-20)
- ix. **Agency for conducting Courses & issuance of certificate:** Odisha Nurses & Midwives Examination Board (ONMEB) will be responsible for conducting the training course through BSc/ GNM/ ANM Nursing training institutions. ONMEB also responsible for supervision, quality monitoring, examination, evaluation & certification.
- x. **Budget:** The entire cost for the CPCH shall be met out of funds allocated under NHM PIP. The estimated unit cost is attached at **annexure- B** subject to change as per approved PIP of correspondence year.

Annexure-A

List of Study Centers for CPCH training and Batch Size				
Sl. No	Name of District	Govt. Nursing Institution	District attached	Batch Size
1	Balasore	ANM TC	Balasore	60
			Bhadrak	
2	Baripada	ANM TC	Mayurbhanj	60
3	Bhawanipatna	GNM TC	Kalahandi	60
4	Balangir	ANM TC	Balangir	60
5	Khurda	ANM TC	Khurda	60
6	Dhenkanal	GNM TC	Dhenkanal	60
		ANM TC	Angul	60
7	Koraput	ANM TC	Koraput	60
8	Kendrapara	ANM TC	Jajpur	60
			Kendrapara	
9	Keonjhar	ANM TC	Keonjhar	60
10	Nabarangpur	GNM TC	Nabarangpur	60
			Nuapada	
11	Malkangiri	ANM TC	Malkangiri	60
12	Rayagada	ANM TC	Rayagada	60
13	Kandhamal	GNM TC	Khandhamal	60
14	Puri	ANM TC	Puri	60
15	Sambalpur	ANM TC	Sambalpur	60
		CON	Deogarh	60
			Jharsuguda	
		GNM TC	Bargarh	60
16	Sundargarh	GNM TC	Sundargarh	60
17	Ganjam	CoN	Ganjam	60
		GNM TC	Gajapati	60
		ANMTC	Nayagarh	60
18	Cuttack	GNM TC	Cuttack	60
		CON	Jagatsingpur	60
19	Boudh	ANM TC	Boudh	60
20	Sonepur	ANM TC	Sonepur	60
20 districts		26 Institution	30 Districts	1560

Annexure- B

Cost Estimate For Certificate Course in Community Health through Odisha Nurses and Midwives Examination Board						
Sl No	Budget Heads	Unit cost	No. of Units	Amount (Rs)	Amount (in Lakhs)	Remarks
1	Accommodation	400	6300	25,20,000	25.20	<p>Efforts will have to be taken to arrange Govt./NGO accommodation. In case it is not available, Hotel accommodation can be arranged.</p> <p>Total 105 days: 90 days for the training, 10 days as preparatory/buffer/ assignment completion and 5 days for examinations.</p> <p>In case Govt/NGO accommodation is available, these funds can be used to improve the accommodation facilities in the nursing training institution</p> <p>Budget Proposed: @ Rs. 400 per student X 60 students X 105 days= 25.2 Lakhs</p>
2	Food	250	6300	15,75,000	15.75	<p>Total 105 days. Breakfast, lunch, dinner and tea & snacks for 60 participants</p> <p>Budget Proposed: @ Rs. 250 per student X 60 students X 105 days= 15.75 Lakhs</p>
3	Transit DA for participants	250	120	30,000	0.30	<p>2 time during the duration of training. No DA for local and HQ participants.</p> <p>Budget Proposed: @ Rs. 250 per student X</p>

						60 students X 2 times= 0.3 Lakhs
4	TA	1000	120	1,20,000	1.20	Rs. 1000/- per head to and fro (as per actual) x 2 times during the training period.No TA for local & HQ participants Budget Proposed: @ Rs. 1000 per student X 60 students X 2 times= 1.2 Lakhs
5.1	Resource Person fees (Theory)	600	84	50,400	0.50	Each session is of 1.5 hours and there are 84 sessions (126 hours) expected during the course. Budget Proposed: @ Rs. 600 per session X 84 sessions= 0.5 Lakhs
5.2	Resource Person fees (Practical)	600	100	60,000	0.60	Each session is of 3 hours and there are 100 sessions (300 hours) expected during the course. Budget Proposed: @ Rs. 600 per session X 100 sessions= 0.6 Lakhs
6	Printing of Resource materials	3000	62	1,86,000	1.86	Printing of modules and presentations and providing the soft copy of the same in a pen drive for all participants. 2 extra copies for training institutions for reference/library Budget Proposed: @ Rs. 3000 per set of copies X 62 copied per batch= 1.86 Lakhs
7	Mobility for field visit	1000	60	60,000	0.60	As per actual, subject to maximum amount approved. Travel assistance at an average 1000 per day to be used to for practical postings to

per

						clinical facilities. Budget Proposed: @ Rs. 1000 per day X 60 days = 0.6 Lakhs
8	ONMEB Charges	750	60	45,000	0.45	This is towards enrollment/registration, setting question papers, evaluation, external examinations, mentoring and supervision visits, invigilation, provision of certificate and others Budget Proposed: @ Rs. 750 per student X 60 students = 0.45 Lakhs
		Sub Total		46,46,400	46.46	
9	Overhead Expenses (~3%)			1,53,600	1.54	conducting examinations, skill lab consumables, IT Lab utilization expenses, facility upkeep charges for the training period and others
	Total per batch of 60 participants			48,00,000	48.00	
	Average per participant cost			80,000	0.80	

Final