

**OFFICE OF THE
LABOUR COMMISSIONER: ODISHA: BHUBANESWAR**

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Letter No. 2573 dated, Bhubaneswar, the 17-03-2020

From

**Dr. N. Thirumala Naik, IAS
Labour Commissioner, Odisha**

To

**All Principal Employers /
All Employers/
All Contractors**

Sub. : Corona Virus disease 2019 (COVID – 19) – Guidelines to be followed at worksites.

Madam/Sir,

In view of the prevailing situation of Corona virus disease 2019 (COVID – 19) across the world and particularly in Odisha, the following instructions / guidelines be followed meticulously in letter & spirit at worksites and establishments without any deviation.

1. Promote frequent and thorough handwashing by providing workers with a place to wash their hands with soap, hand wash liquid, etc.
2. Workers be advised not to spit in public places and to cover their nose, mouth with handkerchief / tissue or with flex elbow while sneezing or coughing.
3. Workers must be made aware of hand hygiene and respiratory etiquette.
4. If the workers / employees suffer from fever and flue like symptoms, they may be advised to stay at home and take medical advise.
5. Avoid grouping/gathering of workers and staff at worksite for meeting as far as possible.
6. Rest sheds, crèches should be specifically monitored and disinfected regularly.
7. The guidelines issued by the State Health and Family Welfare Department be followed strictly at the worksite and the workers may be sensitized about the effect of Corona virus and advise them to protect themselves and their family.

8. In case any emergency, call Toll Free number 104.
9. Dos and Don'ts issued by Health & Family Welfare Department, Government of Odisha shall be displayed at work sites and other conspicuous places.

Yours faithfully,


Labour Commissioner, Odisha

Memo No. 2574(62) Date 17-03-2020

Copy to all Joint Labour Commissioners / Divisional Labour Commissioners / District Labour Officers for information and necessary action. They are directed to circulate the same and ensure necessary compliance.


Labour Commissioner, Odisha

Memo No. 2575(30) Date 17-03-2020

Copy to all District Magistrate and Collectors for information and necessary action.


Labour Commissioner, Odisha

Memo No. 2576(4) Date 17-03-2020

Copy forwarded to the Engineer in Chief, Rural Works, Unit-IV, Bhubaneswar / Engineer in Chief, Water Resources, Bhubaneswar / Engineer in Chief (Civil), Odisha, Bhubaneswar / Engineer in Chief, Public Health (O), Odisha, Bhubaneswar for information and necessary action.


Labour Commissioner, Odisha

Memo No. 2577 Date 17-03-2020

Copy submitted to the Principal Secretary to Government, Labour & ESI Department, Odisha, Bhubaneswar for kind information.


Labour Commissioner, Odisha