



GOVERNMENT OF ODISHA
HEALTH & FAMILY WELFARE DEPARTMENT

File No. PT2-HFW-SCH-I-MISC-0023-2020- 15374 /H Dated, 22.05.2021
From

Shri P. K. Mohapatra, IAS,
Additional Chief Secretary to Government

To

All Collector & District Magistrates
The Commissioner, Municipal Corporation
Bhubaneswar, Cuttack, Berhampur, Sambalpur and Rourkela
All CDM & PHOs

Sub:- Guidelines for refund of payment to the Private CVCs for return of COVID-19 Vaccines – Reg.

Ref:- No. S-12019/127/2021-NHA dated, 18th May, 2021, Govt. of India, National Health Authority & Office Memorandum dated, 19th May, 2021

Madam/Sir,

With reference to the letters cited above on the subject, I am to say that prior to 30th April, 2021, Covid-19 vaccine was provided to Private Hospitals for vaccination of 45 years & above age group, HCW & FLW and Rs 150/- per dose was deposited by private hospital in advance to Govt. of India as per protocol.

Further, the supply of vaccines to the Private Hospitals was stopped on 30th April, 2021. It was communicated that after 30th April, 2021, all unutilized vaccine available with Private Hospitals should be returned to the respective Cold Chain points, from where stock was issued to the Private Hospitals.

Now, as per liberalized vaccination policy from 1st May, 2021, Private Hospitals can procure vaccine directly from the manufacturer and vaccinate Citizens following the Govt. of India guidelines.

In this context, Govt. of India have communicated the guideline for refund against vaccine doses returned by Private Hospitals. In order to smoothly implement the same, a reverse payment process module is being developed in the NHA Portal, which was being used by the Private Hospitals to make payments for the vaccine. The private hospitals who have returned the unutilized vaccines prior to 1st May are eligible for refund.

In this context, I am enclosing herewith the Govt. of India guideline which has to be followed by the Private Hospitals for reconciliation and refund process.

You are, therefore, requested to disseminate the above instruction among the concerned Private Hospitals and the ADPHO (FW) / ADUPHO shall be directed to monitor and complete the process by **28th May, 2021** positively.

Enclosure: As above.

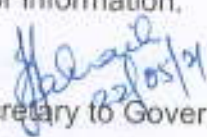
Yours faithfully,


Additional Chief Secretary to Government

Memo No. 15375 /H

Dated, 22-05-2021

Copy forwarded to the Mission Director, NHM, Odisha for information.


Deputy Secretary to Government

Memo No. 15376 /H

Dated, 22-05-2021

Copy forwarded to Director, FW, Odisha for information & necessary action.


Deputy Secretary to Government

File No. S-12019/127/2021-NHA
Government of India
National Health Authority

9th Floor, Jeevan Bharati Building,
Connaught Place, New Delhi - 110001
Dated 18.05.2021

Subject: Guidelines for the States/UTs for refund of payment to the Private CVCs for return of COVID 19 vaccines.

1. With the introduction of the new liberalized vaccination policy from 1st May 2021 for Phase III, the eligibility of vaccine has now been extended to beneficiaries in the age group 18 years and above. Keeping this in view, a DO letter dated 23rd April 2021 from the Secretary (Health) mentioned that the State/UT governments should undertake stock taking of the funds deposited by the Private CVCs (Covid Vaccination Centers) and the vaccine dose supplied to them. The unutilized balance of doses should be returned to the cold chain points from where the stock has been taken.
2. Further, refund against the returned doses by the Private Hospital CVCs, Reverse payment process module is being developed in the NHA portal that was being used by the hospitals to make payments for the vaccines. The Private hospital CVCs are advised to follow the steps given below to facilitate the reconciliation and refund process:
 - A. Private Hospital CVCs should initiate the refund process on the NHA Portal by submitting the form with necessary details under Cowin-19 tabs as per **Annexure 1**. The form will be submitted on the NHA portal.
 - B. District Immunization Officer (DIO) will verify the details entered by the private CVC and confirms/approves the details such as vaccine doses issued and returned doses from eVin. DIO will validate and recommend the refund to the State Nodal Agency/Officer to be nominated by the state. DIO may also upload documents for verifying the details or a letter for recommending the claim for refund.
 - C. In case of any discrepancy between the doses claimed to have been refunded by the private CVC and those reflected on eVin, DIO may return the claim to the private hospital with his comments for necessary corrections and resubmission. In such case, the private CVC will resubmit the corrected claim as per the comments given by DIO.
 - D. In case of any dispute, the matter may be referred to State Extended Programme on Immunization Officer (SEPIO) for resolution. His decision on this matter would be considered final and based on this claim may be resubmitted by the private CVC and then DIO may recommend the claim for refund to State Nodal Agency/Officer.
 - E. State Nodal Agency/Officer will recommend the refund to the joint committee comprising JS/IFD from Ministry of Health and Family Welfare (MoHFW) and

Principal Consultant - Finance from National Health Authority (NHA). The modalities of working of committee will be decided jointly by MoHFW and NHA. If the application is rejected by the committee then it will be sent back for resubmission.

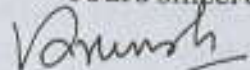
F. The approved applications will be directed to the bank for refund payment to the respective bank account shared by the Private CVC in the form.

3. The Reverse Payment module will be active on the NHA portal at the earliest. The Private CVCs may be informed accordingly to initiate the refund process.

4. The concerned hospitals are required to follow the above process for timely compilation and monitoring of refund process. Any reconciliation issues arising due to non-adherence to the above guidelines and guidelines issued earlier in regard to payment for vaccines shall be the sole responsibility of the concerned hospital. In case of any difficulty in the above process, the concerned stakeholder may call on following number: 9164414555 or write an email to covid.payments@nha.gov.in.

5. This issues with the prior approval of the competent authority.

Yours sincerely



Varunesh Mishra

Deputy Director - IT

National Health Authority

To:

1. All CEOs, SHA
2. Hospital empaneled under PMJAY/ CGHS/ State Health Insurance Scheme and other private hospitals approved by GoI

Copy to:

1. ACS/ Pr. Secretary (Health) all states
2. PPS to the Secretary (Health & Family Welfare), GoI
3. PPS to CEO, NHA

File No. S-12019/127/2021-NHA
Government of India
National Health Authority

9th Floor, Jeevan Bharati Building,
Connaught Place, New Delhi - 110001
Dated 19.05.2021

Office Memorandum

Subject: Guidelines for the States/UTs for refund of payment to the Private CVCs for return of COVID 19 vaccines -Addendum

With reference to even number Office Memorandum dated 18.05.2021 of NHA following addendum is being issued.

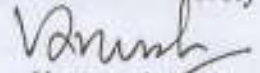
The paragraph 2.E of Office Memorandum even number dated 18.05.2021 to be read as

"State Nodal Agency/Officer will recommend the refund to the joint committee comprising JS/IFD from Ministry of Health and Family Welfare (MoHFW), Deputy Chief Executive Officer, National Health Authority (NHA) and Principal Consultant - Finance from National Health Authority (NHA). Principal Consultant - Finance, National Health Authority (NHA) will scrutinize the proposal first and submit it to JS/IFD from Ministry of Health and Family Welfare (MoHFW), Deputy Chief Executive Officer, National Health Authority (NHA) for further necessary action. The modalities of working of committee will be decided jointly by MoHFW and NHA. If the application is rejected by the committee rejected then it will be sent back for resubmission".

All the other guidelines on the even number Office Memorandum dated 18.05.2021 shall remain the same. This Office Memorandum needs to be read in conjunction with even number Office Memorandum dated 18.05.2021.

This issues with the approval of competent authority.

Yours sincerely



Varunesh Mishra
Deputy Director - IT
National Health Authority

To:

1. All CEOs, SHA
2. Hospital empaneled under PMJAY/ CGHS/ State Health Insurance Scheme and other private hospitals approved by Gol

Copy to:

1. ACS/ Pr. Secretary (Health) all states
2. PPS to the Secretary (Health & Family Welfare), Gol
3. PPS to CEO, NHA

Annexure 1

Format to be filled by the Private CVC for refund against returned doses of COVID19 Vaccine

A. Name of Hospital: _____

B. Address -

Select State

Select District

Enter Pin Code: _____

C. Select Category of Empanellment of Hospital

-CGHS

-PMJAY

-State Health Insurance

-Other

D. Amount Deposited (Rs): _____

E. Doses receivable: D/150 (auto calculated)

F. Doses Utilized (administered + wastage): _____

G. Doses Received: _____

H. Dose Balance on 30/04/2021: _____

I. Doses returned: _____

J. Bank account details for refund

-Name of A/C Holder: _____

-A/C Number: _____

-IFSC Code: _____

K. Refund amount claimed: _____