



Government of Odisha
Office of Special Relief Commissioner

No. 2656/ R&DM(DM) Dt.13-05-2020
RDM-RLF-MISC-0041-2018

ORDER

Ministry of Home Affairs, Government of India, vide its Order No.40-3/2020-DM-I(A) dated 11.05.202, has laid down Standard Operating Protocol (SOP) in order to facilitate movement of persons by trains. Accordingly, Ministry of Railways, Government of India has decided to run "Special Trains" across the country with effect from 12th May, 2020.

Government of Odisha do hereby lay down the following SOP to facilitate movement of these passengers to and from railway stations from and to their respective destinations.

Standard Operating Protocol (SOP) for passengers travelling by Special Trains

Incoming Passengers:

1. Indian Railways shall provide the passenger details with mobile phone number to the State Nodal Officer (Shri Manoj Mishra, Commissioner Rail Co-ordination & Special Secretary, Commerce & Transport Dept.) of Govt. of Odisha.
2. E&IT Department shall utilise the existing Outbound Call Centre to facilitate collection of relevant passenger information as per the list obtained from Indian Railways, segregate it District/ Municipal Corporation wise and send it to the concerned Collectors/ Municipal Commissioners.
3. The Collector/ Municipal Commissioner will accordingly make necessary arrangement to communicate relevant information to the concerned Gram Panchayat Nodal Officer (GPNO)/ Ward Nodal Officer (WNO) for ensuring compliance of home/ paid quarantine protocols.
4. District Collector/ Commissioner of Municipal Corporation of destination stations, in coordination with the Indian Railways/ Odisha Police shall set up required number of facilitation counters (preferably 1 for every 3 coaches) at the concerned Railway Stations.
5. The counters shall facilitate screening, stamping and validation of registration. The District/ Municipal Administration will deploy adequate number of health and other personnel in facilitation counters. E&IT Dept. to provide log in facilities to BMC and Balasore Collector for registration purposes.

6. Passengers shall be de-boarded in a regulated manner and directed to the facilitation counters. All passengers shall be stamped in indelible ink on their right inner forearm and thermally screened.
7. GRP/ RPF/ Odisha Police will make elaborate arrangement to maintain discipline and social distancing among passengers at the platform/ facilitation counters and will ensure that no passenger leaves without screening and stamping.
8. The symptomatic passengers will be shifted to institutional facility for quarantine and testing by District/ Municipal authorities.
9. Remaining passengers will be allowed to proceed to their homes/ paid quarantine facility on their own travel arrangement.
10. No porter service will be available in the station.
11. Movement of passengers and drivers of the vehicles from and to designated Railway Stations shall be allowed on the basis of confirmed e-ticket. Operation of cab aggregators like Ola and Uber will be allowed for the purpose. CRUT may operate limited services to and fro railway station for convenience of passengers, with valid e-ticket.
12. The GPNO/ WNO will regularly check/ monitor such returnees and ensure that such persons abide by quarantine protocols for a period of 28 days from the date of arrival in Odisha.
13. GPNO/ WNO shall affix Home Quarantine sticker on the houses of such returnees and obtain undertaking from them. If the house is found to be unsuitable for home quarantine, GPNO/ WNO may order for institutional quarantine.
14. Outbound Call Centre shall monitor the passengers in paid quarantine through phone calls to ensure that such persons abide by quarantine protocols for a period of 28 days from the date of arrival in Odisha.
15. In case, the person manifests any symptom during home quarantine, he/ she shall inform 104 Helpline and thereafter, if necessary, he/ she will be transferred to the Covid Care Centre/ Covid-19 Hospital and further steps shall be taken as per protocols prescribed by H&FW Department.
16. In case of violation of the home quarantine guidelines and norms of social distancing, the GPNO/ WNO shall report the matter to the Collector/ Municipal Commissioner for initiating necessary legal action against the person concerned.

Outgoing Passengers:

1. The movement of passengers as well as driver of the vehicle transporting the passengers to and fro the railway station shall be allowed on the basis of the confirmed e-ticket.
2. Indian Railways/ GRP/ RPF shall make necessary arrangements to ensure that only passengers with confirmed e-tickets shall be allowed to enter railway stations.
3. Indian Railways shall ensure that:
 - a. All passengers shall be compulsorily screened and only asymptomatic passengers are allowed to enter/ board the train.

- b. The symptomatic passengers will be shifted to institutional facility for testing and quarantine.
 - c. All passengers shall be provided with hand sanitizer at entry points in the station and in coaches.
 - d. All passengers shall wear face covers/ masks at entry and during travel.
4. Indian Railways/ GRP/ RPF/ Odisha Police shall ensure that all passengers observe social distancing during boarding and travel.

General:

1. GRP/ RPF/ Odisha Police shall ensure adequate deployment at intermittent stations to avoid de-boarding of passengers travelling by the special trains
2. Entry to Railway Stations shall be restricted only to passengers with valid e-ticket, authorised personnel of Indian Railways, District/ Municipal Administration, GRP/ RPF/ Odisha Police on duty.
3. Commissioner, Bhubaneswar Municipal Corporation and District Collector, Balasore will nominate one nodal officer each for Bhubaneswar and Balasore station respectively, for liaising with Railway and other officials

By order of the Governor



Chief Secretary, Odisha

Memo No. 2657/R&DM(DM)

Date: 13-05-2020

Copy forwarded to the Private Secretary to Hon'ble Chief Minister/ Private Secretary to all Ministers/ Chief Secretary/ Development Commissioner/ Agriculture Production Commissioner for kind information.



Special Relief Commissioner &
Additional Chief Secretary to Govt.
(Disaster Management)

Memo No. 2658/R&DM(DM)

Date: 13-05-2020

Copy forwarded to the Addl. Chief Secretary/ Principal Secretary/ Commissioner-cum-Secretary of all Departments/ Director General of Police/ Director General of Police Fire Services/Police Commissioner, Bhubaneswar-Cuttack/ All RDCs/ All Collectors/ Superintendents of Police/ All Municipal Commissioners for kind information and immediate necessary action.



Special Relief Commissioner &
Additional Chief Secretary to Govt.
(Disaster Management)

Memo No. 2659/R&DM(DM)

Date: 13-05-2020

Copy forwarded to the Foreign Secretary, Ministry of External Affairs, Govt. of India/ Secretary, Ministry of Civil Aviation, Govt. of India/ Chief of Defence Staff, Department of Military Affairs, Ministry of Defence, Govt. of India/ Member Secretary, National Disaster Management Authority/ Joint Secretary (Disaster Management) Ministry of Home Affairs (Disaster Management Division), Government of India/ Director, Biju Patnaik International Airport (BPIA), Bhubaneswar/ Chairman, Paradip Port Trust for kind information.

Handwritten signature and date: 13/05/2020

Special Relief Commissioner &
Additional Chief Secretary to Govt.
(Disaster Management)