

Government of Odisha
General Administration & Public Grievance Department

GAD-COOD-MISC-0001-2018- 11465 /GEN.

Bhubaneswar, Dated the 15th April, 2020.

ORDER

Subject: Functioning of Government Offices with effect from 19th April, 2021 until further orders.

In view of the sudden upsurge of COVID infection in the State, all Departments of the Govt shall function with 50% strength of employees (except officers of the rank of Deputy Secretary and above who shall attend Office daily) with effect from 19th April, 2021 onwards. Appropriate official arrangement should be made to ensure that the office work does not suffer.

The Departments / Heads of Offices in Bhubaneswar and Cuttack shall be at liberty to decide the manner of selection of employees who will attend office and prepare roster of duty quickly. However, the essential offices / services such as SRC and OSDMA offices, Police, Fire Services, Health Services, Municipal services etc. shall function in full strength.

All precautionary measures issued by the Department vide Letter No. 13365/Gen Dt. 08.06.2020 and 14020 Dt.12.06.2020 to prevent spread of COVID infection shall be strictly followed by the Department as well as the employees. In case of detection of any COVID case among the office employees, the concerned office will follow the protocol issued by the Government vide Letter No. 17290 Dt. 23.07.2020.

The Officers / staff who have been provided with VPN shall work from home, when not assigned roster duty. They must be available to attend to any office work of urgent nature, at short notice and be available on telephone at all times.

Administrative Departments will decide about the scale of operations in Sub-ordinate and field offices.

Sd/-

Additional Chief Secretary to Government.

Memo No. 11466 /Gen dated 15th April, 2020

Copy forwarded to P.S. to Hon'ble Chief Minister / P.S. to all the Hon'ble Ministers/ OSD to the Chief Secretary/ P.S. to Addl. Chief Secretaries / Principal Secretaries / Commissioner-cum-Secretaries of all Departments / All Heads of Departments / all RDCs/ all Collectors for information and immediate necessary action.

Addl. Secretary to Government.



15/4/2020.