

**Government of Odisha**  
**General Administration and Public Grievance Department**

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Bhubaneswar, Dated: 11.04.2020

**ORDER**

In supersession of all previous orders relating to functioning of Govt. Departments, the following is the classification of the Departments as *critical*, *partially critical* and *non-critical*, with regards to COVID-19 management, as detailed in the table below:

<u>Category</u>	<u>Departments</u>	<u>Details</u>
<b>Critical</b>	<ul style="list-style-type: none"> <li>• Agriculture &amp; FE</li> <li>• Co-operation</li> <li>• F&amp;ARD</li> <li>• FS&amp;CW</li> <li>• GA&amp;PG</li> <li>• H&amp;UD</li> <li>• Health &amp; Family Welfare</li> <li>• Home</li> <li>• Labour &amp; ESI</li> <li>• PR&amp;DW</li> <li>• R&amp;DM (SRC &amp; OSDMA)</li> </ul>	<p>Offices in Bhubaneswar and Cuttack to function with up to 50% of manpower.</p> <p>Administrative Departments will decide about the scale of operation in the field offices.</p>
<b>Partially Critical</b>	<ul style="list-style-type: none"> <li>• C&amp;T</li> <li>• E&amp;IT</li> <li>• Energy</li> <li>• Finance</li> <li>• Forest &amp; Environment</li> <li>• I&amp;PR</li> <li>• Odisha State Pollution Control Board</li> <li>• Revenue</li> <li>• SC &amp;ST Dev.</li> <li>• SSEPD</li> <li>• Steel &amp; Mines</li> <li>• Works</li> <li>• W&amp;CD and MS</li> </ul>	<p>Offices to function with up to 10% of manpower.</p> <p>Administrative Departments will decide about the scale of operation in the field offices.</p>
<b>Non-Critical</b>	<ul style="list-style-type: none"> <li>• Excise</li> <li>• Handloom &amp; Textiles</li> </ul>	Need not attend office.

	<ul style="list-style-type: none"> <li>• Higher Education</li> <li>• Industries</li> <li>• Law</li> <li>• MSME</li> <li>• OLL&amp; Culture</li> <li>• Parliamentary Affairs</li> <li>• Planning &amp; Convergence</li> <li>• Public Enterprises</li> <li>• Rural Development</li> <li>• School &amp; ME</li> <li>• Science &amp; Technology</li> <li>• SD&amp;TE</li> <li>• Sports &amp; Youth Services</li> <li>• Tourism</li> <li>• Water Resources</li> </ul>	<p>However, they will be available at short notice. Also they will monitor/ supervise over phone the work related to their departments in the field.</p> <p>Administrative Departments will decide about the scale of operation in the field offices.</p>
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All the employees of Government in the State, who are not attending office, will work from home.



Principal Secretary

**Memo No. 10385/GEN**

Copy forwarded to P.S. to Hon'ble Chief Minister/ P.S. to all Ministers/ OSD to Chief Secretary/ Addl. Chief Secretaries/ Principal Secretaries/ Commissioner-cum-Secretaries of all Departments/ Police Commissioner, Bhubaneswar/ Commissioner, Bhubaneswar Municipal Corporation for kind information and immediate necessary action.



11/4/20

OSD to Chief Secretary  
COVID-19 Management