



Sports & Youth Services Department
Government of Odisha
Kalinga Stadium, Nayapalli, Bhubaneswar
751012
E-mail: deptsportsodisha@gmail.com

SYS-YS-YS-0002-2023/27415 ,

Dated: 01/11/2023

RFP for Engagement of Event Management Agency for District Youth Festival - Cluster II (Bargarh, Deogarh, Jharsuguda, Sambalpur, and Sundargarh) by Sports and Youth Services Department, Government of Odisha.

Corrigendum

Taking consideration of suggestions received by the Sports and Youth Services Department, Government of Odisha to the queries of the bidders, the original SYS-YS-YS-0002-2023/26532, Dated: 20/10/2023, is hereby modified to the extent of following points. The corrigendum so adopted, shall be considered to be part of the RFP.

Joint Secretary to Government
Sports & Youth Services Department

**Corrigendum on Request for Proposal for Engagement of Event Management Agency for District Youth Festival - Cluster II
(Bargarh, Deogarh, Jharsuguda, Sambalpur, and Sundargarh) by Sports and Youth Services Department, Government of Odisha**

Sl. No	RFP Ref No		Original Clause			Query	Response / Modified Clause
1	A		Notice for Request for Proposal	3	Cost Based Selection Process (L1 – For bidders securing a minimum of 70 marks and above in technical evaluation)	<p>Such events is service-based project, it is a combination of intellectual, creative and technological manpower and skillset. Unfortunately, L1 (Least Cost Based Selection) weighs technical evaluation only at the penultimate stage.</p> <p>We believe that the entire weightage should not be given to the financial bid for the final selection of the agency.</p> <p>Hence, we sincerely request you to consider a Quality- Control Based System assessment (QCBS), whilst final evaluation for awarding contract, unlike using it as a benchmark for opening financial bid under L1, which is primarily used for the supply of goods and products.</p> <p>We suggest a QCBS evaluation, where the weightage is given to the technical score as well as the financials in a ratio 70:30 or as deemed fit by governing authority, in order to uphold the international standards of deliverables.</p>	RFP condition shall prevail

Sl. No	RFP Ref No		Original Clause			Query	Response / Modified Clause									
2	A		Notice for Request for Proposal	3	<p>The bidder shall deposit Earnest Money of INR. 50,000/- (Rupees Fifty Thousand only) through Demand Draft drawn in favor of "Department of Sports & Youth Services" payable at Bhubaneswar". The EMD shall be valid for 30 days beyond the Bid Validity period.</p>	<p>MSME License holders should be exempted from EMD, according to revised Rule 170 of General Financial Rules (GFRs) 2017. As the successful bidder also needs to submit the performance bank guarantee of 7% of the contract value.</p> <p>In the light of same, we request you to consider the exemption of EMD</p>	<p>As per the Government of India Guidelines, Rule 170 of GFR, Startups recognized by the Department for Promotion of Industry and Internal Trade (DPIIT) and Micro and small enterprises as per the Department for MSME are exempt from depositing EMD in Govt.</p> <p>The Successful Bidder shall be required to furnish a Performance Security prior to sign the contract (for an amount which is 7% of total project cost/contract value) in the form of Insurance Surety Bonds, Account Payee Demand Draft, fixed Deposit Receipt from a Commercial bank, Bank Guarantee (including e-Bank Guarantee) from a Commercial bank in an acceptable form in favor of Sports and Youth Services Department, Government of Odisha,' payable at Bhubaneswar. The Performance Security shall be valid for a period of 60 (sixty) days beyond the date of completion of all contractual obligations. In case the contract period is extended, further, the validity of Performance Security shall also be extended by the Successful Bidder accordingly.</p>									
3	Annexure X	Clause (II) Sub Clause (6.3)	Payments to the EMA	59	<table border="1"> <thead> <tr> <th>SI No</th> <th>Description</th> <th>Payment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Handover of venue with complete branding</td> <td>50%</td> </tr> <tr> <td>2</td> <td>On close of Event</td> <td>30%</td> </tr> </tbody> </table>	SI No	Description	Payment	1	Handover of venue with complete branding	50%	2	On close of Event	30%	<p>We request you to consider a breakdown in the payment percentages as per smaller deliverables to allow more liquidity and efficient functioning under various departments of the project team simultaneously. There are multiple teams that will work to</p>	RFP condition shall prevail.
SI No	Description	Payment														
1	Handover of venue with complete branding	50%														
2	On close of Event	30%														

Sl. No	RFP Ref No		Original Clause			Query	Response / Modified Clause
					3 After completion of the Final Audit 20%	achieve the various goals of this project, hence continual payments of smaller percentages over the period of the project shall ease the activity completions. <ul style="list-style-type: none"> • Payment of 10 % of the total amount will be paid as Mobilization advance once the LOI & Agreement are signed • Payment of further 20% of total amount will be made after the approval and submission of Concept & Execution Plan with detailed layouts of the venues. • Remaining as per the Terms of Payment (Page no 60) 	
4	F	Financial Capacity	Eligibility Criteria	22	The bidder should have a minimum average annual turnover of ₹ 5 crores over any three of the previous five financial years.	Relaxation of original clause of financial capacity to Annual Turnover of ₹ 5 crores or average annual turnover of ₹ 2 crores	RFP condition shall prevail
5	F	Bidder Experience	Eligibility Criteria	22	The bidders must have undertaken and delivered at least 1 Event Management Projects (at least Rs. 20 lakhs) of Central or State Government in last three years Please note, the event management projects which will be considered are as follows: <ul style="list-style-type: none"> • Sports Events • Award Ceremonies • Business Summits/Conferences / Seminars • Youth Services Events • Cultural Events 	Relaxation of original clause of Bidder Experience to 1 Event Management Project of at least ₹ 50 Lacs . Additionally, Single Work Order in Event Sector of minimum of ₹ 1 crore could also be added	RFP condition shall prevail

Sl. No	RFP Ref No		Original Clause			Query	Response / Modified Clause						
					Note: Social Events like private parties, marriages, etc. shall NOT be considered for evaluation								
6	G	1	Evaluation Criteria	23	<p>Average annual Turnover in any three of the previous five financial years:</p> <ul style="list-style-type: none"> Rs. 5 Crores & above and less than Rs. 15 Crores – 10 marks Rs. 15 Crores & above and less than Rs. 25 Crores – 20 marks Rs. 25 Crores & above – 30 marks 	Relaxations should be given to Event Management Company with incorporation in Odisha	RFP condition shall prevail						
7	G	2	Evaluation Criteria	23	<p>Relevant Experience of the Bidder as an Event Management Agency for Events (Central and State Government) such as Award Ceremonies or Business Summits / Conferences / Seminars or Youth Services Events or Cultural Events or Sports Events with a minimum contract value of Rs. 20 Lakhs in the last 3 years (Note: Social Events like private parties, marriages, etc. shall NOT be considered for evaluation)</p> <ul style="list-style-type: none"> National Level events– 10 marks State Level events– 5 marks 	<p>1) Relevant Experience of Bidder should be considered only in Event Management Services and marks should be awarded accordingly.</p> <p>2) Acceptance of Event Management work for Private Brands, TV Channels and Professional Associations in addition to projects related to Central and State Governments</p>	RFP condition shall prevail						
8	H	1	Terms of Reference	24	<p>The tentative days for the number of events planned for each of the district is :</p> <table border="1"> <thead> <tr> <th>Sl No</th> <th>District</th> <th>Tentative No of Days for District Youth Festival</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sl No	District	Tentative No of Days for District Youth Festival					The tentative dates of the events shall be shared in next corrigendum.
Sl No	District	Tentative No of Days for District Youth Festival											

Sl. No	RFP Ref No		Original Clause				Query	Response / Modified Clause
					01	Deogarh	1	
					02	Sambalpur	1	
					03	Bargarh	1	
					04	Jharsuguda	1	
					05	Sundargarh	2	
9	F	Bidder Experience	Eligibility Criteria	22	<p>The bidders must have undertaken and delivered at least 1 Event Management Projects (at least Rs. 20 lakhs) of Central or State Government in last three years</p> <p>Please note, the event management projects which will be considered are as follows:</p> <ul style="list-style-type: none"> ○ Sports Events ○ Award Ceremonies ○ Business Summits/Conferences / Seminars ○ Youth Services Events ○ Cultural Events <p>Note: Social Events like private parties, marriages, etc. shall NOT be considered for evaluation</p>		Can events of national and International repute be considered instead of government projects?	RFP condition shall prevail
10	G	1	Evaluation Criteria	23	<p>Average annual Turnover in any three of the previous five financial years:</p> <ul style="list-style-type: none"> • Rs. 5 Crores & above and less than Rs. 15 Crores – 10 marks • Rs. 15 Crores & above and less than Rs. 25 Crores – 20 marks • Rs. 25 Crores & above – 30 marks 		<p>Can concession be received if NSIC Certificate is produced?</p> <p>Average Turnover of Rs 25 crores and above for 3 years is difficult as 2 years were affected by Covid 19.</p>	RFP condition shall prevail
11			Tender Requirements	34	Annexure VII			The below (Annexure XII) is the considered for the BoQ as the Tender Requirements

Annexure XII: Updated Requirements

Sl. No.	Item Description	Quantity
1	Infrastructure	
1.01	German Hanger 100x450 ft with lighting	45000
1.02	Carpeting (New) 5000 SQFT	5000
1.03	Main Stage 48X28 (5ft height)	1344
1.04	Backdrop (THEMATIC) 12X48 ft	1
1.05	Steps with ramp	2
1.06	Dias Sitting arrangement 10 set - VIP Chairs	1
1.07	Podium	2
1.08	Banquet Chairs with white cover	200
1.09	Leather Sofa 2-seater	20
1.1	Modular Chairs arm less	10000
1.11	Mojo Barricading with base structure Description -Without masking Standard Height - 5000 rft	5000
1.12	PCR & raiser 24X8 ft	1
1.13	Sound, Light Console 24X8 ft	1
1.14	Camera Raiser 8X4 ft	4
1.15	Media Raiser 16X2 ft	4
1.16	LED Raiser 12X4 ft	6
1.17	Pagoda with carpeting 16x16 ft	30
2	Power	
2.01	125 KV Genset Rental per day	2
2.02	125 KV Genset Running rate with fuel per hour	2
2.03	82 KV Genset Rental	1
2.04	82 KV Genset Running rate with fuel per hour	1
3	Hanger Lighting	
3.01	Hanger Ambience lighting Ceiling Fans for Hanger	50

Sl. No.	Item Description	Quantity
3.02	Hanger Ambience lighting Big Size Tent Cooler	16
3.03	Four side Aluminium truss 60x40 ft	1
3.04	T-Truss 16ft height	4
3.05	Metal Halide Lights Description- With necessary Cabling and Power Distribution from nearby electrical sources or DG Set 1000 watt	50
3.06	Metal Halide Lights - Description- With necessary Cabling and Power Distribution from nearby electrical sources or DG Set 400 watt	50
3.07	M.S. Scaffolding - Description - Providing and fixing scaffolding system made with 40 mm diameter 6ft x 4ft x 18ft	10
3.08	M.S. Scaffolding - Description - Providing and fixing scaffolding system made with 40 mm diameter 8ft x 8ft x 18ft	10
4	Stage Light	
4.01	Cables and Connectors	1
4.02	PAR 64s - Description - With necessary Cabling and Power Distribution from nearby electrical sources or DG Set	50
4.03	LED Pars - Description - RGB with necessary Cabling and Power Distribution from nearby electrical sources or DG Set	100
4.04	LED Pars - Description - Warm White with necessary Cabling and Power Distribution from nearby electrical sources or DG Set	50
4.05	Moving Head Sharpy - Description - With necessary Cabling and Power Distribution from nearby electrical sources or DG Set	16

SI. No.	Item Description	Quantity
4.06	Moving Head Wash - Description - With necessary Cabling and Power Distribution from nearby electrical sources or DG Set	16
4.07	Moving Head Spot - Description - With necessary Cabling and Power Distribution from nearby electrical sources or DG Set	16
4.08	Blinders - Description - 4 Bank with necessary Cabling and Power Distribution from nearby electrical sources or DG Set	8
4.09	Smoke Machine - Description - With necessary Cabling and Power Distribution from nearby electrical sources or DG Set	2
4.1	Haze Machine - Description - With necessary Cabling and Power Distribution from nearby electrical sources or DG Set	2
4.11	Follow Spot - Description - With necessary Cabling and Power Distribution from nearby electrical sources or DG Set 2.5kv	1
4.12	Lighting Control Board - Description - Has to be best in class and befitting to the technical riders of the artistes and speakers	1
5	Sound	
5.01	Flying Aery Speakers	12
5.02	PA System Delay Ground Stack	8
5.03	PA System Subs	8
5.04	Delay Subs	4
5.05	Monitor	6
5.06	Cord less Mic	10

Sl. No.	Item Description	Quantity
5.07	Podium Mic	4
5.08	Headset	2
5.09	Lapel Mic	2
5.1	Clear Com	4
5.11	Walkie Talky	20
5.12	Digital Sound Mixer	1
5.13	Amplifier	1
5.14	UPS	1
5.15	Microphone Stand	6
5.16	Lyrics Stand	2
5.17	Musical Instrument Connectors/ Cables	10
5.18	Sound Engineer	1
5.19	Cables and Connectors	1
5.2	Front Fills - Description - Has to be best in class and befitting to the technical riders of the artistes and speakers	8
5.21	Junglee Mic - Description - In Ear Wired with Mic Headphones/Earphones	2
5.22	Artist Techrider / Requirements 6 pc band tech rider	1
5.23	Twin CDJ Set - Description - Pioneer or Equivalent	
6	Audio Visual	
6.01	LED Wall 24x10	1
6.02	Stage LED Screens - Descriptions - Full Colour P 3.9 MM LED Video Display, Refresh Rate: 4000 Hz, Dimension: 500mm x 500mm. For Stage, Stage Side and Delay LED Screens. Designs will be shared for implementation	5000
6.03	LED for stage both side 12x8ft - 2 nos	2
6.04	LED for Audience 12x8ft - 6 nos	6

Sl. No.	Item Description	Quantity
6.05	LED for dignitaries 6x8 - 1 nos	1
6.06	Lan Connection 6 no system	6
6.07	Internet Connection 10 Hotspots	10
6.08	Switcher	3
6.09	Splitter	3
6.1	Watchout Server	2
6.11	Watchout Operator	1
6.12	Still Photographer	2
6.13	D-50 Video Camera	4
6.14	4K camera (for making)	1
6.15	Online Setup	1
6.16	DOP	1
6.17	CCTV	5
7	Lounge (outside hanger)	
7.01	Pagoda structure (Platform with carpeting) 16x16	1
7.02	Lights	4
7.03	Sofa	2
7.04	Tea Poy	2
7.05	AC	4
7.06	VIP Toilet 8x6 ft	2
8	VIP Lounge	
8.01	Ply structure room with platform and carpet 16x16ft	1
8.02	Lights	4
8.03	Sofa	2
8.04	Tea Poy	2
8.05	AC	2
8.06	VIP Toilet 8x6ft	1
9	Green Room 16x16 ft (4nos)	
9.01	Pagoda	4

Sl. No.	Item Description	Quantity
9.02	Floor Carpeting	4
9.03	Mirror	4
9.04	Table & Chair	4
9.05	Light, Fan & Power Point	4
10	Branding	
10.01	Flag Display	25
10.02	Flex & Metal Frame - Description - MS Pipe Frame with 320 GSM Blackback Star Flex for Backdrops, Venue Branding, Main Gate Arch, A Boards, Signages, Standees, and any others elements as per the specific dimensions to be identified for different venues with required support structures	15000
10.03	Flex & Wooden Frame - Descriptions - Wooden Frame with 320 GSM Blackback Star Flex for Backdrops, Customized Frames, Venue Branding and any others elements as per the specific dimensions to be identified for different venues with required support structures	10000
10.04	Flex - Unframed - Description-320 GSM Blackback Star Flex for Dropdowns, Venue Branding and any others elements as per the specific dimensions to be identified for different venues with required support structures	5000
10..05	Vinyl Branding - Description- Vinyl Printing and Pasting as may be required	1000
10..06	Vinyl on Sun board Branding - Description- Vinyl Printing and Pasting on 3mm Sun board with Matte Lamination	1000

Sl. No.	Item Description	Quantity
10.07	Vinyl on Sun board Branding - Description- Vinyl Printing and Pasting on 5mm Sun board with Matte Lamination	1000
10.08	Vinyl on MDF Cutouts - Description - Vinyl Printing with Matte Lamination Pasting on MDF Cutouts with required support structure	500
10.09	Vinyl on Sun board Cutouts - Description - Vinyl Printing with Matte Lamination Pasting on 5mm Sun board Cutouts with required support structure	500
10.10	Box Pillars - Non-Lit - Description- 280 GSM Blackout Flex + Solvent Print + MS Square Pipe (1") 3ft x 10ft - 4 Sided	10
11	Décor	
11.01	Flower Décor	1
11.02	Flower bouquet	10
12	Manpower	
12.01	Promoters	10
12.02	Housekeeping staff	30
12.03	Housekeeping Supervisor	3
12.04	Security Guard	15
12.05	Security Supervisor	3
13	Artists	
13.01	Singer Performer and Team, Influencer (Fixed Value of 10 Lakhs)	1
14	Masking and Barricading	
14.01	Black / White Cloth Masking on Bamboo Structure - Description- Cloth Masking on bamboo structures 5ft Height	500

Sl. No.	Item Description	Quantity
14.02	Black / White Cloth Masking on Bamboo Structure - Description- Cloth Masking on bamboo structures 10ft Height	500
14.03	Black / White Cloth Masking on Bamboo Structure Description- Cloth Masking on bamboo structures 15ft Height	500
14.04	Agronet Masking on Bamboo Structure Description- Agronet (Green / Black) on bamboo structures 5ft Height	500
14.05	Agronet Masking on Bamboo Structure Description- Agronet (Green / Black) on bamboo structures 10ft Height	500
14.06	Agronet Masking on Bamboo Structure Description- Agronet (Green / Black) on bamboo structures 15ft Height	500
14.07	Black / White Cloth Masking on Wooden Frame Description- Cloth Masking on Wooden Framing	500
14.08	Bamboo Barricading without masking Description- Barricading without masking 3ft Height	1000
14.09	Bamboo Barricading without masking Description- Barricading without masking 5ft Height	1000
14.1	Pipe / Jail Barricading Description - Without Masking and with required support structures 3ft Height	1000
14.11	Tensile Barriers Description-Retractable Belt Posts or Belt Stanchions	20

Sl. No.	Item Description	Quantity
14.12	Queue Manager Description-Set Of Two Pieces Stainless Steel-Retractable Belt Stanchions Set of 2 NOS	20
15	Infrastructure for Competitions and Activity Zone	
15.01	German Hanger 100x150 with lighting	15000
15.02	Carpeting inside hanger 15000 sqft	15000
15.03	Stage for different competitions 32x20 (3ft height)	640
15.04	LED Backdrop 12x32	384
15.05	Steps both side of the stage 2 nos.	2
15.06	Podium 1 nos	1
15.07	Banquet Chairs with white cover	50
15.08	Modular Chairs arm less	1000
15.09	Mojo Barricade 3ft height, 1000 rft	1000
15.1	LED Raiser 12X4 ft 2 nos	2
15.11	Sound system for 2000 gathering	1
15.12	Stage lights for 32x20 size stage	1
15.13	Octonorm Stalls for activities 3mx3m (6 nos)	6
15.14	Hanger Lighting 100-Watt LED Metal (50 nos)	1
16	Infrastructure for Dinning and Food court	
16.01	German Hanger 66x300 with lighting	19800
16.02	Agro net carpeting inside hanger 20000 sqft	20000
16.03	Octonorm Stalls 3mx3m for Food Stalls 50 nos	50
17	Miscellaneous	
17.01	Chemical toilets - Description-Standard Portable Toilet with PVC Structure including flush tank, taps and washbasins with continuous water supply including waste removal and cleaning staff as required	24
17.02	Green Room/ Vanity Van	1
17.03	Pre-Entry Film/ Graphics / Closing Film	1