



GOVERNMENT OF ODISHA

HEALTH & FAMILY WELFARE DEPARTMENT

TENDER CALL NOTICE

No. PT1-HFW-OE-EST3C-0004-2019 22511 /H Dated 31.08.2024

Sealed Tenders/ Quotations in plain paper/letter pad are invited from the intending registered Firms/ Suppliers who are authorized dealers for the products having their own Office/Shop at Bhubaneswar and having valid PAN & GST Number with up to date GST clearance certificate for supply of Office Stationeries for official use in the Health & Family Welfare Department. The details of the articles to be purchased is at Annexure-A respectively. The details can be downloaded from the website of the Department www.odisha.gov.in/health_portal. The Tenderers/quotationers shall have to furnish their offer/price of the articles including GST thereon in the following format along with terms and conditions, if any. The sealed tenders superscribed in capital letter "TENDER APPLICATION FOR OFFICE STATIONARIES" on the top of the envelope, should reach the undersigned latest by **17/09/24** on **11.00 AM** in registered post only and the tenders will be opened on the same day at **12.00 PM** in presence of the Tenderers or their authorized representatives.

The authority reserves the right to reject all or any tender/quotation without assigning any reasons thereof. The Tenders received incomplete or after the scheduled date & time shall be rejected.

The accepted Tender will remain valid up to one year. The Validity of Tender may be extended further on satisfactory service of the supplier and with mutual satisfaction of the Principal and the Tenderer.

FORMAT FOR OFFER/PRICE

Name of the Firm and Address:

(with full particulars)

Sl. No.	Name of the items	Name of the Brand/Make	Specification if any	Unit Price including GST (in Rs.)	Remarks

1	2	3	4	5	6
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Jishu
31/08/2024
Under Secretary to Government

Memo No. 22512 /H,

Dated: 31.08.2024

Copy forwarded to Information and Public Relation Department with a request to take necessary steps for publication of the "Tender Call Notice" in one widely circulated Odia Daily for one day at the earliest.

A copy of the publication may please be sent to this Department for needful.

Jishu
31/08/2024
Under Secretary to Government

Memo No. 22513 /H,

Dated: 31.08.2024

Copy along with "Annexure-A" forwarded to all Departments with a request to display the notice in their Notice Board for wide publicity.

Jishu
31/08/2024
Under Secretary to Government

Memo No. 22514 /H,

Dated: 31.08.2024

Copy forwarded to the Head of Odisha State Portal Group, I.T. Center, Odisha Secretariat with a request to display the notice in Government Website.

Jishu
31/08/2024
Under Secretary to Government

Memo No. 22515 /H,

Dated: 31.08.2024

Copy to Special Secretary (HoO)/ F.A-cum-Special Secretary/ Additional secretary (OE)/ Notice Board of Health & Family Welfare Department for information and necessary action.

Jishu
31/08/2024
Under Secretary to Government

Memo No. 22516 /H,

Dated: 31.08.2024

Copy forwarded to Chief Receptionist, Secretariat / Sergeant, Secretariat Security with a request to allow the intending Tenderers to enter into Lokseva Bhawan premises for above purpose.

Jishu
31/08/2024
Under Secretary to Government

**LIST OF CONTINGENT ITEMS FOR HEALTH & F.W. DEPARTMENT
FOR THE YEAR 2024-25**

SI No	Name of the item	Name of the Brand/ Make
01	Hand Sanitizer -200 ml	Dettol/Himalaya / Lifebuoy
02	Hand Sanitizer -500 ml	Dettol/Himalaya / Lifebuoy
03	Disinfectant Spray	Savlon/ Dettol (spray type)
04	Hand wash 200ml	Dettol/Lifebouy/Savlon
05	Hand wash	Dettol(Skincare, Everyday protection, PH balanced)
06	Room Freshener	Rose / Jasmine
07	Hit spray	
08	Phenyl 1 ltr	Nimyle
09	Mosquito repellent Liquid	All out Advance/ Good night active
10	All out machine	All Out
11	Car perfume/Freshener (Liquid) 7.5gm/45gm/75gm	Godrej Aer/Ambipur
12	Lizol	975 ml/500 ml
13	Colin	500 ml.

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31/12/2024

14	Harpic 500ml	
15	Vim Liquid 200ml	
16	Naphthalene ball for toilet	
17	Toilet freshener/ odonil	
18	Candle big	
19	Lighter small	
20	Xerox paper A-4 size 75 GSM	
21	132 col. CM Pay bill paper (without carbon)(1000 copy)	Datapro/Santoshi (80 GSM)
22	80 col Schedule paper (without carbon)(1000 copy)	Datapro/Santoshi (80 GSM)
23	L-folder transparent	-
24	Transparent folder with Button	
25	Document Holder	FC ARIS DH600
26	Envelope cloth mounted 16"x12" 100pc	
27	Envelope cloth mounted A4 size 100pc	
28	Envelope Medium	
29	Register (No 30)	Rajdhani/Others

Joseph
31/8/2024

30	Register (No 20)	Rajdhani/Others
31	Register (No 10)	Rajdhani/Others
32	Note pad plane	
33	Note pad spiral (Good quality)	
34	Stapler (Small) No-10	Kangaroo
35	Stapler pin (small) No-10	Kangaroo
36	Stapler pin (big)-45	Kangaroo
37	Stapler (Big) HP-45	Kangaroo
38	Anti Mosquito Racket	
39	Re Stick Pad(Neon/Grey)	
40	Stamp pad (Big)	Faber Castle
41	Stamp Pad (small)	Faber Castle
42	Calculator	Casio 120D/DJ 120D
43	Nylon Tag - 8"	Box 8"
44	Color Flag (Multi Color)	1x4, 1x3
45	Punching machine Single hole)	Kangaroo
46	Punching machine (double hole)	Kangaroo
47	Pen	Pentonic(Black/Blue)

Joseph
31/8/2023

48	Pen	Reynolds Trimax(Black/Blue)
49	Pen	Uniball GEL Impact (Black/Blue)
50	Pen (Green)	
51	Use & Throw pen	Elkos
52	Gel Pen (Blue/Red/Black)	
53	Linc Meeting Pen	Linc
54	Writometer Pen	Flair
55	Paper weight flat	
56	Magnet box (pin holder)	
57	Red cloth for file	Salu cloth cotton
58	Pencil	Natraj/ Navneet/ Apsara
59	Pencil cutter	Natraj
60	Whitener	Pen
61	Fevi stick	Fevicol25mg/15mg
62	Gum	700 ml. (Camel)
63	Gum	150 ml (Camel)
64	Tissue Paper	Round/Square
65	Facial tissue Paper/wipes	Tulips Super soft and pure/ Himalaya Moisturising Aloe Vera

Triah
31/8/2024

66	Dak pad	Cloth coating
67	Dak pad	Leather coating
68	Executive Writing pad	Luxor
69	Colour highlighter pen	Faber Castle
70	CD Marker pen	
71	Pen stand round	4 pen holder
72	Pen stand (Kebica)	4 pen holder
73	Fodani (Hole maker)	
74	Wash Basin brush	
75	Toilet brush	
76	Floor mop (Washer) flat	
77	Floor wiper	
78	Glass Tumbler with cover	
79	Cup & plate set	Bone China Oasis 6Pc
80	Cup & plate set	Bone China 6pc
81	Thermo flask 1 ltr/ ½ Ltr.	Milton, Plastic body
82	Thermo flask 1 ltr/ ½ Ltr.	Milton , Steel body
83	Water Bottle -1ltr (Plastic/Steel)	Milton
84	Chair Towel	Medium quality
85	Chair Towel	High quality

Josh
31/8/2029

86	Vehicle towel	Good quality
87	Handkerchief towel	Turkish quality
88	Wall Clock	Ajanta
89	Remote battery	Eveready
90	Pencil battery	Eveready
91	Programme stand	
92	Gem clip (100 CLIPS)	Plain
93	Gems clip (100 CLIPS)	Plastic coated
94	Exam Board	Transparent
95	Door mat	
96	Stamp pad ink	Red/Blue
97	Cello Tape	30 Mtrs 2"
98	Scissors	Medium size
99	Dustbin	
100	Bucket plastic 15 ltr	Ankur
101	Mug	Ankur
102	Broom	Phuljhadu
103	Cloth for cleaning floor/table	Duster cloth
104	Lock (Small/medium)	Link/Mobaj/Godrej
105	Umbrella(Big)	



Josh
31/8/2024