



**GOVERNMENT OF ODISHA
HEALTH & FAMILY WELFARE DEPARTMENT**

TENDER CALL NOTICE

No.HFW-OE-EST3C-0001-2026/ 13989 /H. Dated. 18.05.2026

Sealed Tenders/ Quotations are invited under two-bid system from the intending registered Firms/ Suppliers who are authorized dealers for the products having their **own Office/ Shop at Bhubaneswar** and having valid PAN & GST Number with up to date GST clearance certificate for supply of **Computer Consumable Items** for official use in Health & Family Welfare Department.

The details of the Stationery articles to be purchased is at **Annexure-IV**. The intrested Bidders shall furnish their Price of the articles including GST in the prescribed format enclosed at **Annexure-II** along with terms and conditions, if any.

The Bidders are required to submit their bids in two separate sealed envelopes, namely:

1. Technical Bid (Annexure-I)
2. Financial Bid (Annexure-II)

The envelopes containing the Technical Bid and Financial Bid should be sealed and superscribed as "Technical Bid" and "Financial Bid" respectively. Both the sealed envelopes are to be put in a larger envelope sealed and superscribed "TENDER APPLICATION FOR COMPUTER CONSUMABLE ITEMS".

The details can be downloaded from the website of the Department <https://health.odisha.gov.in/en> and <https://odisha.gov.in/en>.

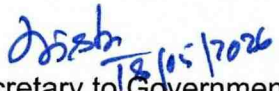
The sealed Tender complete in all respects should reach to "**Under Secretary to Government, Office Establishment Section, Health & family Welfare Department, Lok Seva Bhawan, Bhubaneswar-751001**" through Speed Post/ Registered post only on or before **04.00 PM of 01.06.2026**. The tenders shall be opened on **02.06.2026 at 03.30 P.M.** in the presence of bidders or their authorized representatives for the Technical Bid evaluation. Financial Bid of the selected Tenderers shall be opened on **08.06.2026 at 03.30 P.M.** in the presence of bidders or their authorized representatives.

The selection of the successful bidder shall be made on the basis of Lowest Cost (L1) Methodology subject to fulfilment of all eligibility criteria and terms & conditions.

The Tenders received incomplete in any respect or received after the stipulated date and time shall be summarily rejected. The competent authority reserves the right to reject any or all Tenders without assigning any reason thereof.

Firms/ Suppliers whose past performance has been found unsatisfactory or who have been blacklisted/ debarred by any Government Department/ Organization shall not be eligible to participate in the tender process.

The approved rate contract shall remain valid for a period of one (01) year from the date of approval/ acceptance or as would be decided by the competent authority. However, the validity period may be extended further with mutual consent of the Department and the selected supplier subject to satisfactory performance and approval of the competent authority.


Under Secretary to Government

Memo No. 13990 /H,

Dated: 18.05.2026

Copy forwarded to the Director, I & PR Department with a request to take necessary steps for publication of the "Tender Call Notice" in two widely circulated Odia Daily for one day before 25.05.2026.

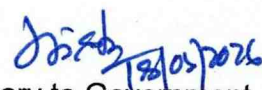
A copy of the publication may please be sent to this Department for needful.


Under Secretary to Government

Memo No. 13991 /H,

Dated: 18.05.2026

Copy along with it's enclosures forwarded to all Departments with a request to display the notice in their Notice Board for wide publicity.


Under Secretary to Government

Memo No. 13992 /H,

Dated: 18.05.2026

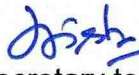
Copy along with it's enclosures forwarded to the Head of Odisha, State Portal Group, I.T. Center, Odisha Secretariat with a request to display the notice in Government Website (<https://health.odisha.gov.in/en> and <https://odisha.gov.in/en>).


Under Secretary to Government

Memo No. 13993 /H,

Dated: 18.05.2026

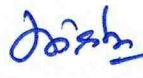
Copy to Special Secretary (HoO)/ F.A-cum-Special Secretary/ Additional secretary (OE)/ Notice Board of Health & Family Welfare Department for information and necessary action.


Under Secretary to Government

Memo No. 13994 /H,

Dated: 18.05.2026

Copy forwarded to Chief Receptionist, Secretariat / Sergeant, Secretariat Security with a request to allow the intending Tenderers to enter into Lokseva Bhawan premises for above purpose on production of valid identity proof.


Under Secretary to Government

(ANNEXURE-I)

TECHNICAL BID

1	Registration Certificate of the Agency/ Firm	
2	Address and Contact details of the Agency/ Firm	
3	Copy of PAN	
4	GST Registration Certificate	
5	Copy of up to date GST Return	
6	IT Return (2023-24, 2024-25)	
7	Tender Document Cost of ₹1,00/- (Non- Refundable)	Demand Draft in favour of DDO- cum-Deputy Secretary to Government, Health & F.W Department
8	EMD of ₹5,000/- (Refundable)	Demand Draft in favour of DDO- cum-Deputy Secretary to Government, Health & F.W Department
9	Address & Contact Details of Agency/ Firm (Local Address of business place at Bhubaneswar with Contact Details)	

(ANNEXURE-II)

FORMAT FOR OFFER/PRICE (FINANCIAL BID)

Name of the Firm and Address:

(with full particulars)

Sl. No.	List of Articles/ Items	Name of the Brand/ Make	Specification, if any	Unit Price	% of GST on Unit Price (on Col.5)	Total Price (col. 5 + Col.6)	Remarks
1	2	3	4	5	6	7	8
1							

DECLARATION

1. I, Son / Daughter / Wife
of Shri Proprietor / Director/
authorized signatory of the Firm/Agency, mentioned above, am competent to sign this
declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and
undertake to abide by them.

3. The information / documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I /we, am / are well aware of the
fact that furnishing any false information / fabricated document would lead to
rejection of my tender at any stage besides liabilities towards prosecution under
appropriate law.

Date:

Signature of authorized person

Place:

Full Name:

Seal:

UNDERTAKING

**[On the Stamp Paper of Rs.10.00 in shape of affidavit from the Notary regarding
non-blacklisting]**

I, hereby undertake that, our organization has not been blacklisted / debarred by
any of the Central / State Government Department/ Office or by any Public Sector
Undertaking (PSUs) and not blacklisted by any authority during the recent past.

Yours sincerely,

**Authorized Signature
[In full and initials]**

Name and Designation of the Signatory:

Name of the Bidder and Address:

LIST OF COMPUTER CONSUMABLE ITEMS FOR HEALTH & F.W. DEPARTMENT

Sl. No	Name of the item	Brand-1	Brand-2
1	2	3	4
1	USB extension Hub	Honeywell	Zebronics
2	Pen Drive (Steel made)	SanDisk (16 GB/ 32 GB/ 64 GB)	HP (16 GB/ 32 GB/ 64 GB)
3	Internet cables (Ethernet/ LAN cables)	Havells	D-Link
4	Key Board with wire	Zebronics	FRONTECH
5	Mouse with wire	Zebronics	HP
6	Wireless Key Board with Mouse Combo	Dell	LogiTech
7	Blank CD (100 pcs)	Frontech	
8	Plan Telephone (1+1)	Beetel -M78	Beetel - B78
9	Telephone Set	Beetel	
10	Cartridge 12A HP	Original	Compatible
11	Cartridge 36A HP	Original	Compatible
12	Cartridge 925 Canon	Original	Compatible

13	Cartridge 88A HP	Original	Compatible
14	Cartridge 79A HP	Original	Compatible
15	Cartridge 80A HP	Original	Compatible
16	Cartridge 28 A HP	Original	Compatible
17	Cartridge 35A HP	Original	Compatible
18	Cartridge 137A HP	Original	Compatible
19	Epson Black Cartridge	Original	Compatible
20	LAN Splitter/ jointer	D-Link	
21	Data cable	Duracell	Portronics
22	UPS	INTEX	APC